

Mayor Subler called the Council meeting to order at 7:00 p.m.

Roll call found the following Council Members present: Mrs. Custenborder, Mr. Paulus, Mr. Berger, Mr. Dammeyer, Mrs. Gigandet and Mr. Beasley. Also present were Village Administrator Hale, Fiscal Officer Ording, Village Attorney Tom Guillozet, and Fire Chief Brian Pearson.

Mr. Berger made a motion to accept the consent agenda items which included approval of the following items:

- Approval of Agenda
- Approval of Minutes from the December 28, 2016 Public Hearing and the December 29, 2016 Regular Meeting
- Approval of Payment of the List of Bills Submitted for January 11, 2017

Mrs. Gigandet seconded the motion. Vote: all yeas with Mrs. Custenborder and Mr. Beasley abstaining from vote for the approval of Minutes from the December 28th Public Hearing and from the December 29th Regular meeting. Motion carried.

The first item under public discussion/requests/decisions, Mayor Subler administered Oath of Office to Kyle Christian and Matt Ross as new members to the Fire Department and to Terry Johns who is reappointed to the Utilities Policies Committee.

The next item was the election of the Council President Pro-Tempore. Mr. Dammeyer nominated Mr. Paulus for the position, seconded by Mrs. Gigandet. Vote: all yeas with Mr. Paulus abstaining from vote. Motion carried.

Next was the consideration of a motion to approve the Rules of Council. With no changes, Mrs. Custenborder made a motion to approve the Rules of Council, seconded by Mr. Beasley. Vote: all yeas. Motion carried.

Next, Mr. Brice Schmitmeyer from Access Engineering presented to Council plans for the Woodland Drive Reconstruction Project. The project will include complete roadway reconstruction and replacement of utilities on Woodland Drive from Center Street to Elmwood Drive. The new street will have curb, gutter and sidewalk to match the remainder of Woodland Drive. The projected cost of the project is \$930,000. An application has been submitted to the Ohio Public Works Commission (OPWC) Small Government Program for \$320,000. An OPWC loan would be for \$320,000 at 0% interest rate and local funding would be \$290,000. The project schedule is based on receiving the OPWC Small Government funding that will be available in July of 2017. Potential project start date would be early 2018 or the 2nd half of 2018. Completing the engineering design before March 31, 2017, will help the funding application score higher. The Village will get credit for funds spent on engineering towards the local portion of the project budget. Village Administrator Hale explained that as the project comes along, residents of Woodland Drive who are in the construction zone would be contacted with further information.

Moving on to old business, Mr. Paulus made a motion to have Resolution No. 16-61; a Resolution accepting the annexation of 1.537 acres, more or less, owned by Jackie J. McEldowney into the Village of Versailles, Ohio be read by title only for a third time; seconded by Mr. Berger. Village Attorney Guillozet read Resolution No. 16-61 a third time by title only. Mr. Paulus then made a motion to accept Resolution No. 16-61; seconded by Mrs. Gigandet. Vote: all yeas. Motion carried.

The first item of new business was the consideration of Ordinance No. 17-01; an Ordinance reclassifying the zoning district designation for 1.780 acres of land located within the Village at 763 East Water Street, and declaring an emergency. Village Administrator stated that a Public Hearing was held on December 28th for the re-zoning application. Village Attorney Guillozet read Ordinance No. 17-01 by title only a first time. Mr. Paulus made a motion to have Ordinance No. 17-01 read by title only a second and third time and declared an emergency; seconded by Mrs. Gigandet. Vote all yeas. Attorney Guillozet then read Ordinance No. 17-01 by title only a second and third time. Mr. Paulus then made a motion to accept Ordinance No. 17-01 as read; seconded by Mr. Beasley. Vote: all yeas. Motion carried.

Next was consideration of a motion to approve the Village Administrator entering into a contract with Access Engineering for work related to the Woodland Drive Reconstruction Project. Mr. Dammeyer made a motion to approve entering into the contract, seconded by Mr. Dammeyer. Vote: all yeas. Motion carried.

With all new business complete, Mr. Dammeyer made a motion to enter into Executive Session to discuss potential sale/and or purchase of land to benefit the Village; seconded by Mr. Berger. Vote: all yeas. Motion carried. Members entered Executive Session at 7:33 p.m. The Executive Session ended at 8:23 p.m. with no decisions being reported.

Moving on to Administrative Reports, Police Chief Mark Humphreys December Monthly Activity Report and the 2016 Annual Report was distributed. Village Administrator Hale distributed his Administrator's Report. Items highlighted in his report are as follows: I will be taking the Health Department's Food Handler level 2

course so we have a required level 2 food handler on staff in 2017. This is a new requirement and I would prefer a person on site have the certification but, with turnover in managers, it will be better for me to hold the certificate and provide instructions at the beginning of the season. Kyle Francis and I have met with Mike Bruns of Mote and Associates regarding the construction of a new electric/street garage facility. We currently have a draft layout and are fine tuning so we can get a more accurate conception of the building. Based on an EMS Run Report summary provided by Matt Harvey the number of ambulance runs are down 34 in 2016 as compared to 2015. I have met with School Superintendent, Aaron Moran and Economic Development Coordinator, Mike Bowers regarding the possibility of implementing a “business incubator” program in the high school. The program, called INCubatoredu, is an established program already in place around the country and in five schools, none local, in Ohio. The desire to start a program is in regards to needing some type of business incubator program to build more entrepreneurial effort in the community. The Versailles Area Chamber of Commerce banquet is scheduled for the evening of Monday, January 30th at the Stillwater Valley Golf Course. Social time begins at 5:30. I have begun work on annual CRA agreement updates. We now have eight active agreements. BNSF Logistics, Books by the Bushel, Midmark, Wayne Hospital, PFP Foam, Brilliant Beginnings, Kings Command, and Versailles Savings and Loan. I have sent correspondence to the Loramie Township (Shelby County) Trustees to see if we could get any additional information regarding their interest in Versailles EMS providing service for their township. They will be meeting and said they will get back with me. One of their concerns is how they would divert tax money from a levy to us and away from Houston who is part of the levy. I’m still waiting on a response. We have been in discussions with AMP in regards to possibly enlarging our original solar site. We are currently working with the EPA to see what areas would be acceptable. At this point I doubt we will pursue any additional area for solar panels. Street Department employees continue to replace residential water meters. We have completed replacing approximately 20 meters that were not working at all and have now moved into replacement of old working meters. Per our five year plan we will try to replace 20% of our meters each year for the next 5 years. This is in relation but different than our previous plan of contracting to replace all water meters at the same time to move to an automated radio read system. Replacing the meters ourselves over a five year period will save approximately \$300,000 in installation cost and still prepare us for being capable of moving to a radio read system. On January 10th, at approximately 6:00 AM, electric department personnel were advised of a vehicle sliding on ice and hitting a pole on Conover Road between SR 121 and SR 47. Power was out for a very short time as the connection was fixed and then a new pole was set after the power had been re-connected. We also had very short outages on Studer and Marshall Roads. These outages are believed to be caused by high winds causing wires to touch and short out. The fuses were reactivated and all power came back on with no issues. A water/sewer rate study is in progress so we can evaluate our current rates and establish a multi-year policy similar to how we handle electric rates. A recent request by the Ohio EPA requires us to identify all known and potential water services that may contain lead. These include contain lead fixtures, lead solder, and lead piping and we are required to map these areas as well. All maps and information have to be provided to the Ohio EPA, Ohio Department of Health, and the Department of Job & Family Services by March 9th. Tim Wehrkamp, Brian Gehret, and Kyle Francis met with King’s Command Foods on January 5th for an update meeting in regards to the required pretreatment program for waste water. The Ohio EPA and the Village are coordinating the effort to reduce excessive grease in waste water pipes which could ultimately lead to clogging of our main lines. King’s Command is cooperating fully. I believe they underestimated the amount of grease that would be discharged when ramping up their operations in 2016. Several stop signs around town have been refaced with new decals as the existing signs were faded out. A list of items no longer needed for any municipal purpose will soon be posted on GovDeals.com that include street lights from the 2016 LED conversion project, a garden tractor at the cemetery building, an old sewer jet, and an old Fire Dept. light unit. We are currently seeking pricing for several new pieces of equipment that are shown on the 5 Year Capital Improvement Plan for 2017. Pricing is for the replacement of Dump Truck “C” and replacement of a forklift which is used by all departments.

Committee & Board Reports are as follows:

- Cemetery Board – next meeting is scheduled for January 17, 2017 at 7:00 p.m.
- Ad Hoc Committee – next meeting February 3, 2017
- Planning Commission – will be scheduling meeting for the rezoning of Jackie McEldowney’s property

With no further business to conduct, Mr. Dammeyer made a motion to adjourn the meeting. Mrs. Gigandet seconded the motion. Vote: all yeas. Motion carried.

Mayor Subler adjourned the meeting at 8:34 p.m.

Jeffrey A. Subler, Mayor

Kathy Ordning, Fiscal Officer