

Mayor Subler called the Council meeting to order at 7:00 p.m.

Roll call found the following Council Members present: Mrs. Custenborder, Mr. Paulus, Mr. Berger, Mr. Dammeyer, Mrs. Gigandet and Mr. Beasley. Also present were Village Administrator Hale, Fiscal Officer Ording, and Village Attorney Guillozet.

Mr. Dammeyer made a motion to accept the consent agenda items which included approval of the following:

- Approval of Agenda
- Approval of Minutes from the January 11, 2017 Regular Meeting
- Approval of Payment of the List of Bills Submitted for January 25, 2017

Mrs. Custenborder seconded the motion. Vote: all yeas. Motion carried.

Under public discussions, requests or decisions, members considered a notification from the Ohio Department of Liquor Control for a liquor permit application by John Shutts for Pick Six Drive-Thru & Pizza Ltd. located at 261 Marker Road. Fiscal Officer Ording reported that Police Chief Mark Humphreys had no objections to the permit. A motion was made by Mr. Paulus to decline a request for a public hearing to review the application. Mr. Beasley seconded the motion. Vote: all yeas.

The first item of new business, Ordinance No. 17-02, an Ordinance approving, adopting and enacting the 2017 edition of the Model Ohio Municipal Code – Administrative Code, as revised through November 1, 2016, published by American Legal Publishing for the Village of Versailles, Ohio; repealing ordinances and resolutions in conflict therewith; publishing the enactment of new matter; and declaring an emergency was considered and read by title only a first time. Mr. Paulus made a motion to read Ordinance No. 17-02 a second and third time, by title only, and declared an emergency, seconded by Mrs. Custenborder. Vote: all yeas. Ordinance No. 17-02 was read a second and third time by title only. Mr. Paulus then made a motion to adopt Ordinance No. 17-02, seconded by Mrs. Gigandet. Vote: all yeas. Motion carried.

Next was consideration of Ordinance No. 17-03, an Ordinance approving, adopting and enacting the 2017 edition of the model Ohio Municipal Code – Traffic Code, as revised through November 1, 2016, published by American Legal Publishing for the Village of Versailles, Ohio; repealing ordinances and resolutions in conflict therewith; publishing the enactment of new matter; and declaring an emergency was considered and read by title only a first time. Mrs. Custenborder made a motion to read Ordinance No. 17-03, a second and third time, by title only, and declared an emergency, seconded by Mrs. Gigandet. Vote: all yeas. Ordinance No. 17-03 was read a second and third time by title only. Mrs. Custenborder made a motion to adopt Ordinance No. 17-03, seconded by Mrs. Gigandet. Vote: all yeas. Motion carried.

Council then considered Ordinance No. 17-04, an Ordinance approving, adopting and enacting the 2017 edition of the model Ohio Municipal Code – General Offenses Code, as revised through November 1, 2016, published by American Legal Publishing for the Village of Versailles, Ohio; repealing ordinances and resolutions in conflict therewith; publishing the enactment of new matter; and declaring an emergency was considered and read by title only a first time. Mr. Paulus made a motion to read Ordinance No. 17-04 a second and third time, by title only, and declared an emergency, seconded by Mr. Beasley. Vote: all yeas. Ordinance No. 17-04 was read a second and third time by title only. Mr. Beasley made a motion to adopt Ordinance No. 17-04, seconded by Mrs. Gigandet. Vote: all yeas. Motion carried.

Next was the consideration of Resolution No. 17-05, a Resolution authorizing the Fiscal Officer to advertise for bids for the 2017 Street Maintenance Project, and declaring an emergency. Mrs. Custenborder made a motion to read Resolution No. 17-05 a second and third time, by title only, and declared an emergency, seconded by Mr. Paulus. Vote: all yeas. Resolution No. 17-05 was read a second and third time by title only. Mrs. Gigandet made a motion to adopt Resolution No. 17-05, seconded by Mr. Dammeyer. Vote: all yeas. Motion carried.

The final item under new business was consideration of the annexation of a 2.61 acre tract of land currently owned by Wayne Hospital. Village Administrator Hale stated that the petition was presented and approved by the Darke County Commissioners. Mrs. Custenborder made a motion to approve the consideration of the annexation, seconded by Mr. Beasley. Vote: all yeas. Motion carried.

With all new business complete, Mr. Paulus made a motion to enter into Executive Session to discuss potential sale/and or purchase of land to benefit the Village; seconded by Mr. Beasley. Vote: all yeas. Motion carried. Members entered Executive Session at 7:10 p.m. The Executive Session ended at 7:25 p.m. with no decisions being reported.

Moving on to Administrative Reports, Mayor Subler had no report. Administrator Hale distributed his Administrator's Report. Items highlighted in his report are as follows: I am currently in the middle of the Health Department's Food Handler level II course. As mentioned, we need a level II food handler on staff in 2017 for our pool concession stand. Kyle Francis, Brian Gehret, Scott Riley, and I have reviewed the initial drawings of a potential construction of a new electric/street garage facility. We were originally thinking the vacant lot next to the EMS/Fire building for a location, however, after looking at the foot print, the location is too small for maneuvering trucks. We are now considering the WJ Bohman Industrial Park utilizing land back by the water tower. There are many positives to this site including an additional drive to the site and the use of land around the water tower for cold storage of supplies. This land is currently unusable for any other purpose. I will update Council as soon as we have any idea if this site could work. Through the review of the Chateau Subdivision Phase 3 plans it has been discovered by Jon Heffner's engineer that a small, but bit problematic, Federal Wetlands Area exists in a portion of the Phase 3 project. It is unclear when this was established and certainly news to everyone involved. The strange thing is there is a small pond on the property, next to the wetland area, and it is not part of the wetland area. I continue to meet with Superintendent, Aaron Moran, regarding the possibility of implementing a "business incubator" program in the high school. We have now had a conference call with the INCubatoredu organization and Aaron feels very positive this is something the school can and should pursue. The Versailles Area Chamber of Commerce banquet is scheduled for the evening of Monday, January 30th at the Stillwater Valley Golf Course. Social time begins at 5:30. A letter is being prepared to inform Woodland Drive property owners within the proposed reconstruction area about the project timing and plans. When the project is 100 % approved, a meeting with property owners will be scheduled to discuss all details and get property owner feedback. Joe Jessup who was appointed as an honorary fireman a few months back, is now monitoring and making changes to our Channel 18 Public TV station. We've had issues with the programming going off line at times and Joe contacted me to see if he could be set up as a volunteer to monitor and create and change pages. Heather Luebke has been working to get Joe trained. In 2017, I have requested a change in our annual tree trimming process. In the past, we have simply assigned one of five areas to be trimmed and then asked for a quote. This year, we will mark each tree in the area we feel needs trimmed with a ribbon. We will then ask for quotes on those trees only. I believe our trimming expenses can be lowered if we specify which trees to trim as opposed to leaving that decision up to the contractor. I am concerned our tree trimming continues to increase. Some of the increase is due to more and larger trees, but I believe we can reduce the annual expense increase. We have currently given out eight packets regarding the farm ground bid. During the last bid process, only one was given out. Bid packets will be accepted until Feb. 2<sup>nd</sup>. So far, two bid packets have been received. The Garden Club recently removed the snowmen and the white Christmas trees from flower pots in the downtown area. I would like to thank the Garden Club for their continued efforts in making the downtown area look wonderful during the Holiday season. We have been in discussions with AMP/NextEra in regards to possibly enlarging our original solar site. We now have approval from the EPA to move forward with additional areas as they have no problem with solar panels being near our wells. We are still discussing the layout area. With all of the positives regarding the LED traffic signal lights, we are continuing with installation in all remaining signals. We did a test and found the lights to be an improvement with less maintenance expected. A water/sewer rate study is in progress to evaluate our current rates and establish a multi-year policy similar to how the electric rates are handled. Brian Gehret has informed me the Cemetery Board would like to get additional quotes for maintenance in 2017. Spencer's Landscape has handled the duties for the last two years. Our service has been good with Spencer's and I have had very few complaints. Scott Wilson and Brian Gehret continue to work on backflow prevention surveys for businesses. The plan is to have these completed by January 27th. Letters explaining the need for the installation of backflow prevention will be sent to those who need to add backflow prevention devices. Tim Wehrkamp has provided information explaining the water table near our wells has risen approximately two feet from the last check in November. The water table is still down four to six feet compared to normal. On January 16th, a semi-truck traveling westbound on W. Main St. struck an overhead telephone or cable wire at the Pearl St. intersection pulling it down low enough that a passing Pepcon concrete truck caught the wire and pulled it and other wires down. It also snapped a utility pole, knocked a transformer off of a pole, and damaged a decorative street light fixture. The semi-truck was hauling a large tractor at the time and went off state routes on his way to his delivery point. It was determined that the semi-truck was over-height which is why the wire was struck. An invoice for damages is being sent to Tom Guillozet who is handling this matter. A section of sidewalk on W. Ward St. in front of the former elementary school lots has been removed and re-poured. This section was originally poured late this fall and someone walked across the fresh surface leaving foot prints. This section was originally replaced due to sanitary sewer laterals being installed. Choice One Engineering has been provided copies of requested updates to the Village's outdated standard construction notes and details. We hope to have copies for review in early February. Once the updates confirmed the new standards, Council will be presented with the updates for approval.

Fiscal Officer Ording distributed the December Fund Report and Monthly Revenue Report. In reviewing the reports, in the General Fund, she noted that Municipal Income Tax collections were up \$310,515 from 2015. The ending balance in the General Fund is down by \$53,513. Further information will be provided to the Finance & Audit Committee at the next meeting which will be scheduled soon.

Attorney Guillozet reported that he will not be able to attend the Ad Hoc Committee meeting scheduled for February 3<sup>rd</sup>. He reminded Council that the 6 month medical marijuana moratorium expires next month.

Mayor Subler requested that an item be placed on the next Council meeting agenda to discuss options concerning the law.

Committee & Board Reports are as follows:

- Planning Commission – meeting February 6, 2017 at 6:30 p.m. for consideration of a zoning classification for a newly annexed property at 10736 Reed Rd., a sub-divide request by Wayne Healthcare and for an approval request for the Chateau Subdivision Phase II project.
- Cemetery Board – met January 17<sup>th</sup>. Mr. Berger reported that the board will seek bids for the 2017 lawn maintenance.

With no further business to conduct, Mrs. Gigandet made a motion to adjourn the meeting. Mr. Berger seconded the motion. Vote: all yeas. Motion carried.

Mayor Subler adjourned the meeting at 7:44 p.m.

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Jeffry A. Subler, Mayor

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Kathy Ording, Fiscal Officer