

Mayor Subler called the Council meeting to order at 7:00 p.m.

Roll call found the following Council Members present: Mr. Paulus, Mr. Berger, Mr. Dammeyer, Mr. Beasley, Mr. Griesdorn, and Mr. Steinbrunner. Also present were Village Administrator Busse, Fiscal Officer Ording, and Village Attorney Tom Guillozet. Assistant Village Administrator Francis was also present.

Mr. Dammeyer made a motion to accept the consent agenda items which included approval of the following:

- Approval of Agenda
- Approval of Minutes from the January 27, 2021 Regular Meeting
- Approval of expenditures as of February 10, 2021

Mr. Berger seconded the motion. Vote: all yeas. Motion carried.

Mayor Subler proclaimed February 20 through 27, 2021 as FFA Week in the Village of Versailles.

Village Attorney Guillozet read by title only, the first reading of Resolution No. 21-12, a resolution authorizing the sale of certain vehicles and equipment not needed for any municipal purpose. Village Administrator Busse stated that a 2002 Dodge Ram 2500 service truck and a 2009 Ford Crown Victoria Police Interceptor were listed to be sold.

Next, Village Administrator Busse and Assistant Village Administrator Francis reviewed with Council members the proposed updates for the customer owned generation policy. Mr. Busse explained that due to changes in the energy sector, it was time to update our customer owned generation policy, especially regarding customer-owned solar and wind generation. He explained that the current policy set limits to how much customer-owned generation can be placed on each circuit of the Village system that really did not pertain to what that circuit could actually handle. The new policy would allow for more customer-owned generation to be placed on each circuit allowing more customers to potentially take part in such an arrangement all while allowing more in-depth system review of each circuit and customer installation to ensure that the Village electric system would be still operate in a safe and reliable manner. Council members asked about the change in fees and credit to customers in the new policy in which Mr. Francis explained that the customer fees with the new policy are reflective on the actual customer-owned generation unit size rather than a flat fee established in the old policy. The credit amount for additional power generation above what the customer uses has also been adjusted to current solar/wind power energy costs that have come down since the original policy was created in 2014.

The next item scheduled under new business was the discussion of the Village obtaining fuel tanks and a fuel management system for municipal use. Asst Village Administrator Francis stated that as a part of the Village's 2020 Capital Improvement Plan, money was budgeted for improvements of the Municipal Services Facility located at Jackson Street. Part of the improvements was for the installation of Village owned fuel pumps, to be used by the utility departments as well as Police, Fire and EMS. Installing fuel pumps for Village use has been discussed since the purchase of the new facility. Asst Village Administrator Francis stated that installing fuel tanks at the facility would reduce down time considerably, offer 24-hour fuel for all departments, and provide a cost savings in fuel purchases. Burke Petroleum would provide above ground tanks at no cost with the Village purchasing fuel from them. Burke would be responsible for any maintenance and repairs to the tanks. Taxes that are exempt for Villages would be deducted from the invoices. A fuel management system from Gasoline Equipment is also being considered. Every vehicle would have its own fuel system ID key and is tracked electronically so the fuel type, date, time, and the employee who fueled the vehicle/equipment is recorded. The fuel system would eliminate the accountability of receipts. This would greatly reduce time in reconciling the monthly fuel invoices the are currently received from the corporate offices of Marathon and Sunoco. We have experienced issues with our fuel accounts with both Marathon and Sunoco due the mail system issues going on nationwide. At one point, both locations had blocked the use of Village cards for fuel purchases. This is detrimental when having Police, Fire, and EMS operating 24/7. The current billing system relies on pump receipts to be delivered to supervisors and then on to the Fiscal Officer for reconciling. Often times, receipts are lost or not able to be printed at the pumps. This causes additional work and errors in charging the correct departments. The efficiency improvements in getting away from retail fuel purchases and the time savings is substantial in addition to the financial cost savings that are anticipated. The Versailles Schools and the Village of Minster both have their own sources of fuel and have cited the efficiency improvement in personnel getting fuel into their vehicles quicker and getting to their task faster. It was stated that there are no issues with the local service of Little John's Sunoco and Classic Carriers and that the steps being taken are to save Village money. Mr. Steinbrunner made a motion to approve the proposed plans to install fuel pumps at the Jackson Street Municipality Building for the use of all Village departments and for the purchase of the fuel management system, seconded by Mr. Berger. Vote: all yeas. Motion carried.

The last item of new business was the review and discussion of a recommendation from the Village's liability insurance carrier. Fiscal Officer explained that she received a notice of safety and risk management practices from Selective Insurance. The items recommended will be of discussion in the upcoming renewal process of the Village's property and general liability insurance, which will be presented at the February 24th meeting.

Moving on to Administrative Reports, Mayor Subler stated that Chief Bolin has completed his first week as head of the Police Department and is doing well.

Village Administrator Busse distributed his Administrator's Report to members and reported on the following items: Klipstine Road improvements were delayed due to the snow and cold. We plan to begin installation of the water main and water service lines as soon as the weather allows. Tom's Construction is planning to begin work for the Virginia Street Reconstruction Project the last week of February or the first week of March. Terry Haines has agreed to perform project inspections for the Village. Sidewalk assessment letters are going out to residents later this week. An article will be placed in the Policy informing the public that the project is moving forward. We are currently working on the replat and utility easement for the old fire house. We will need to issue an encroachment permit for this property similar to the one we issued for the Waymire's property. The Village Office's lobby will be open to the public Monday, February 15, 2021 to accommodate income tax season. For the protection of our employees, we previously had glass partitions installed to isolate the lobby from the employee areas. The Electric Department is continuing the process of taking down Christmas lights on West Street and Second Street. They have also completed the changing of the banners from Christmas to Spring theme. A broken pole due to a car accident was replaced on H.B. Hole Road. This was an emergency call out at 1:30 AM and will be billed back to the vehicle owner. The new lights at Ward Park have been installed and are now active. Village R.O.W. Tree Trimming started the week of January 25th. Village personnel are marking trees in street right-of-way with yellow ribbons that are in need of trimming work. This annual project is at no cost to residents or property owners as the Village contracts with a tree trimming contractor to perform all of trimming work located in street right-of-way. Trees are typically uplifted and shaped to ensure proper growth and adequate clearance for pedestrians and motor vehicles. The yellow ribbons around trees in the area are to assist property owners and the tree trimming contractor in identifying which trees are planned to be trimmed. The areas slated for tree trimming this year is areas north of the CSX railroad tracks along with a few other areas scattered through the village. Letters to all property owners who will have trees near or along their properties trimmed will have letters sent to them advising them of the impending work once a contractor is selected. Miller Pipeline is continuing Vectren Gas line upgrades and intend to have the project completed by early summer. We have drilled two test wells on the Reed Road property. The first test well looks promising. The second test well was a small volume water producer. We are planning to drill a third test well later this week. We need to get a minimum two large volume wells to justify proceeding with the possible development of this well field site. We met with EJ Prescott who represents Sensus water meters. These are the meters we have been installing for the last few years. The current handheld readers have reached their anticipated end of life. The current handhelds are functional to read the meters but are no longer supported. The replacement handhelds are compatible with the new meters we have been installing. In addition to having the capability to read our existing meter routes, the new handhelds also allow us to reprogram the meters. The new handhelds have flexible reading routes and have a more intuitive display. They will also perform RF meter reading if needed. These new units are supported by Sensus and will allow our meter readers to be more efficient and read the routes faster. The cost of the new meter reading equipment is \$23,230 and will be split evenly between water, sewer, and electric. We anticipate receiving two proposals for cemetery maintenance for 2021. The Cemetery Board will review the quotes at their regular meeting on February 16, 2021. The Street Department continues to do a great job keeping our streets safe and passable. They have invested a great deal of time and effort in the process of removing snow and ice from the Village roadways and sidewalk areas.

Fiscal Officer Ording reported that she is working on the Annual Financial Report which is due to the State at the end of the month.

Chief Bolin's January Monthly Activity Report was distributed to Council members.

Committee and Board reports were as follows:

- Finance & Audit – meeting February 24, 2021 at 6:00 p.m.
- Planning Commission – met February 8th for the Versailles-Southeastern annexations, the Richard's building renovations, and Hotel Versailles dumpster locations and proposed parking lot entrance
- Cemetery Board – meeting February 16, 2021 at 9:00 a.m.
- Tree Commission – meeting March 4, 2021 at 11:30 a.m.

With no further business to conduct Mr. Dammeyer made a motion to adjourn the meeting, Mr. Berger seconded the motion. Vote: all yeas. Motion carried.

Mayor Subler adjourned the meeting at 7:50 p.m.