

Mayor Subler called the Council meeting to order at 7:02 p.m.

Roll call found the following Council Members present: Mr. Paulus, Mr. Berger, Mr. Dammeyer, Mr. Beasley, Mr. Griesdorn, and Mr. Steinbrunner. Also present were Assistant Village Administrator Francis, Fiscal Officer Ording, and Village Attorney Tom Guillozet. Village Administrator Busse was absent.

Mayor Subler requested that the agenda be amended to include item 6. D. under new business, consideration of a recommendation from the Cemetery board concerning entering into a contract for grounds keeping maintenance services for Greenlawn Cemetery for 2021.

Mr. Dammeyer made a motion to accept the consent agenda items which included approval of the following:

- Approval of Agenda as amended
- Approval of Minutes from the February 10, 2021 Regular Meeting
- Approval of expenditures as of February 24, 2021

Mr. Berger seconded the motion. Vote: all yeas. Motion carried.

Village Attorney Guillozet read by title only, the second reading of Resolution No. 21-12, a resolution authorizing the sale of certain vehicles and equipment not needed for any municipal purpose.

Moving on to new business, Village Attorney Guillozet read by title only, the first reading of Ordinance No. 21-13, an ordinance adopting Interconnection Standards for Installation and Parallel Operation of Customer-Owned Renewable Electric Generation Facilities 1000 kWac or Less and setting forth penalties for failing to comply therewith.

Next, Fire Chief Pearson was present to review quotes for the purchase of new firefighter airpicks, bottles, facepieces and RIT packs. Chief Pearson explained that the SBA (self contained breathing apparatus) equipment has a 15-year life span per NFPA (National Fire Protection Association) standards and that the replacement of the equipment was approved with the Village's 2021 Capital Improvement Plan. The budgeted amount to purchase the equipment was \$94,100. Since the original quotes were received, the cost of the equipment has increased. Chief Pearson provided quotes he received from two different vendors. He gave a presentation using a sample of the new equipment. He showed the improved safety features of the equipment and how the new equipment is used. He explained that after much research and discussion with his department, the MSA equipment quoted by Fire Safety Services, Inc. is the recommendation. He stated that the fire departments of Greenville, Russia, and New Madison have purchased the MSA equipment. The cost would be \$101,101.71. He said the cost is over \$30,000 less than the other quote he received and he felt the equipment was much better. In further discussion, Council members inquired about future capital purchases and the finances to purchase. Chief Pearson explained that the revenue for the Fire Fund comes from fire levies of Versailles, Wayne Township, a portion of Richland Township and a portion of York Township. The amounts received through the levies has relatively been the same over the last 8 – 10 years. The time to evaluate the cost of service is near. He explained that the departments are faced with the NFPA placing life span on protective gear and equipment. The standard life span can be of 10 to 15 years. In the budget, up to \$20,000 needs to be set aside each year in order to meet the replacement costs as they arise. With yearly revenues averaging \$147,000, very little is left for operating costs and for large equipment purchases. Chief Pearson stated it may come that the department has to reduce the number of vehicles in service. Mayor Subler advised that the Finance & Audit Committee meet with Chief Pearson to discuss the finances of the Fire Department. Mr. Griesdorn made a motion to approve the purchase of equipment from Fire Safety Services, Inc. for \$101,101.71, seconded by Mr. Dammeyer. Vote: all yeas. Motion carried.

The next item of new business was the recommendation from the Finance & Audit Committee to approve the annual premium renewal related to the Village's property & general liability insurance. Mr. Paulus, stated that the Finance & Audit Committee met prior to the Council meeting. They reviewed the proposal provided by Wichert Insurance. Fiscal Officer Ording said that the proposal is for the Village to remain with Selective Insurance for general liability, cyber and crime, property, automobiles, law enforcement and for public officials. Mr. Steinbrunner made a motion to approve the renewal at a cost of \$100,987.00, Mr. Dammeyer seconded the motion. Vote: all yeas. Motion carried.

The last item of new business was consideration of a recommendation from the Cemetery Board concerning entering into a contract for 2021 grounds keeping maintenance services for Greenlawn Cemetery. Mr. Berger stated that the board received 2 quotes for the 2021 season. Mr. Dammeyer made a motion to approve the recommendation from the Cemetery Board to award the 2021 grounds keeping maintenance services for Greenlawn Cemetery to Spencer Landscaping for \$ 35,617, seconded by Mr. Steinbrunner. Vote: all yeas. Motion carried.

Moving on to Administrative Reports, Assistant Village Administrator Francis distributed his Assistant Administrator's Report to members and reported on the following items: Tom's Construction is expecting to receive precast manhole and pipe deliveries next week for the Virginia St. Reconstruction Project. Work may start late that week or more likely the following. Village Street Dept. personnel worked hard throughout the past week (and all of February) in snow clearing and removal throughout the Village. The Village is currently light on salt available in the storage barn on Grand Ave. There is approximately 60-70 tons remaining in the barn, with 50 additional tons on order above our winter contract with Compass Minerals. We do not know when the 50-ton order will arrive as many municipalities, counties, townships, and even ODOT are scrambling for more salt. The water plant underwent a sanitary survey on Wednesday Feb. 17th with the Ohio EPA virtually. Overall, the sanitary survey went very well and they were very pleased with the amount of information that we provided them that they requested in advance. Doug Jackson and I have completed the NPDES permit renewal for the WWTP and have submitted to the Ohio EPA. This permit is applied for and renewed every five years. The Administrative Office was reopened to the public on February 15th. There have been quite a few folks come in and pay a visit to the tax office and I have not heard of any complaints about the barrier glass at the counters. Electric Dept. personnel have been going through all of their equipment performing the annual wash/wax and other preventative maintenance items due to the cold weather and snow. They continue to move materials and items from the Center St. and Grand Ave. shop to the new Municipal Services Facility. Street Dept. personnel have constructed their racking in the new Municipal Services Facility and are starting to move materials and items from Center St. and Grand Ave. in between snow events. Access Engineering Solutions has finished the annexation plat of the Brian & Mechelle Heitkamp property on SR 47 West. They will be dropping off the mylar copy of the plat this week. Several small items are currently up for auction on GovDeals.com including damaged traffic lights, a climbing belt, wooden lockers, rubber linemen gloves, and a server rack. Most of auctions finish Feb. 26th. We have received material submittals from Bruns Building and Development who is constructing seven lots of the Chateau Phase III residential subdivision for Jon Heffner. I have not been provided a timeframe yet for when construction will start. Street Right-of-Way Tree Trimming requests for quotes are due tomorrow for the 2021 project. A tree commission meeting is set for March 4th to review the bids and provide to council a recommendation for award. On Friday Feb. 19th I participated in mock employment interviews for seniors and juniors at the school. The Village has participated in this annual event for several years now.

Fiscal Officer Ording reported that she has filed the Annual Financial Report with the State.

Committee and Board reports were as follows:

- Finance & Audit – met February 24th
- Planning Commission – meeting March 8, 2021 at 6:30 p.m.
- Cemetery Board – meeting March 16, 2021 at 9:00 a.m.
- Tree Commission – meeting March 4, 2021 at 11:30 a.m.

Mr. Paulus announced he would be absent from the March 10th meeting.

With no further business to conduct Mr. Dammeyer made a motion to adjourn the meeting, Mr. Berger seconded the motion. Vote: all yeas. Motion carried.

Mayor Subler adjourned the meeting at 8:46 p.m.

Jeffry A. Subler, Mayor

Kathy Ording, Fiscal Officer