

Mayor Subler called the Council meeting to order at 7:00 p.m.

Roll call found the following Council Members present: Mr. Paulus, Mr. Beasley, Mr. Griesdorn, Mr. Steinbrunner, and Mr. Gigandet. Mr. Dammeyer was absent. Also present were Assistant Village Administrator Francis, Fiscal Officer Ording, and Village Attorney Tom Guillozet.

Mr. Griesdorn made a motion to accept the consent agenda items which included approval of the following:

- Approval of Agenda and amended
- Approval of Minutes from the February 9, 2022 Regular Meeting
- Approval of List of Expenditures for February 24, 2022

Mr. Steinbrunner seconded the motion. Vote: all yeas. Motion carried.

Under old business, Mr. Paulus made a motion to have Ordinance No. 22-02 read by title only for the third and final reading, Mr. Griesdorn seconded the motion. Vote: all yeas. Motion carried. Ordinance No. 22-02, an ordinance adopting adjusted rates, terms, and tap-in fees for Water and Sanitary Sewer Services provided by the Village of Versailles, Ohio was read by title only for the third reading. Mr. Paulus made a motion to adopt the ordinance, Mr. Griesdorn seconded the motion. Vote: all yeas. Motion carried.

Village Attorney Guillozet read by title only, the second reading of Ordinance No. 22-03, an ordinance to amend Section 600.16 of the Drawings and Design Criteria Incorporated within the Zoning Ordinance of the Village of Versailles.

He then read by title only, the second reading of Ordinance No. 22-04, an ordinance levying special assessments for the reconstruction of the roadway, curbs, gutters, sidewalks, and approaches in connection with the Virginia Street Reconstruction Project within the Village of Versailles, Ohio.

Village Attorney Guillozet read by title only, the second reading of Ordinance No. 22-05, an ordinance levying special assessments for improvements of water and sewer utilities in connection with the Klipstine Road Water and Sewer Utilities Project within the Village of Versailles, Ohio.

He read by title only, the second reading was Ordinance No. 22-06, an ordinance levying special assessments for the reconstruction of the roadway, curbs, gutter, sidewalks, and approaches in connection with the Maple Street Reconstruction Project within the Village of Versailles, Ohio.

Village Attorney Guillozet read by title only, the second reading of Resolution No. 22-08, a resolution authorizing the sale of certain vehicles and equipment not needed for any municipal purpose.

Moving on to new business, the first item was consideration of a recommendation from the Cemetery Board concerning entering into a contract for grounds keeping maintenance services for Greenlawn Cemetery for 2022. The recommendation from the Board is to contract with Kevin Flory Landscaping & Lawn Care Inc. for a fee of \$48,134. Mr. Gigandet stated that the only other quote received was from Gehret Nursery for a fee of \$52,300. Spencer Landscaping, who provided services in the past, declined to provide a quote stating the lack of manpower and continued rising cost of equipment. Assistant Village Administrator Francis explained that the cost for Village personnel to maintain the landscaping would be more expensive with additional staffing and equipment. He said that a cost analysis was done a couple of years ago. The expense and timely commitment of Village personnel would not be feasible. Mr. Griesdorn made a motion to accept the recommendation from the Cemetery Board to contract with Kevin Flory Landscaping & Lawn Care Inc. for a fee of \$48,134 for the 2022 season, seconded by Mr. Gigandet. Vote: all yeas. Motion carried.

Next was a consideration of a recommendation from the Finance & Audit Committee to approve the annual premium renewal related to the Village's property & general liability insurance. Mr. Paulus stated that Fiscal Officer Ording had provided a review of the Village's property and general liability insurance coverage renewal. The premium increase is approximately 2% which is below the current commercial market average of 6% - 8% rate increase. The cost is \$99,745. He stated that the premium would drop if the Village would go with a \$10,000 property deductible vs the current deductible of \$5,000. This will save \$3,141. Mr. Paulus went on to explain that the Village's current cyber liability insurance company declined to offer a renewal. With the growing crisis market conditions, a lot of companies are not providing insurance or they are requiring Multi Factor Authentication (MFA). Two companies provided a quote for coverage; Selective for \$4,183 and State National for \$9,780. Of the two companies, State National's coverage and limits is comparable to the current carrier, but the Selective program limits in the most critical areas are similar. Fiscal Officer Ording said the Village is currently working to meet the MFA requirements, but it will take several months. Once MFA is operational, the Village could go out to the market again to obtain optional quotes. Mr. Paulus said after much

discussion, the Finance & Audit Committee recommendation is for the renewal of the property and general liability insurance, increasing the property deductible to \$10,000, at a cost of \$96,604. Also recommended is for the Village to obtain cyber liability insurance through Selective at a cost of \$4,183. Mr. Beasley made a motion to accept the recommendation from the Finance & Audit Committee to renew the property and general liability insurance, increasing the property deductible to \$10,000, at a cost of \$96,604, seconded by Mr. Steinbrunner. Vote: all yeas. Motion carried. Mr. Beasley made a motion to also accept the recommendation to obtain cyber liability insurance through Selective at a cost of \$4,183, seconded by Mr. Steinbrunner. Vote: all yeas. Motion carried.

Mr. Paulus made a motion to declare 12 Scott air packs, 24 Scott air bottles, and 16 Scott face pieces that have reached the end of their usefulness life as obsolete and authorize Fire Chief Brian Pearson to dispose of equipment, seconded by Mr. Beasley. Vote: all yeas. Motion carried.

Moving on to Administrative Reports, Assistant Village Administrator Francis distributed his Administrator's Report to members and reported on the following items: We have received word from UTE that the new bucket truck is starting to be constructed at their shop in Circleville, OH. It is estimated that it will take 6-8 weeks for them to finish the truck and be ready for delivery. Doug Jackson and I met with the Darke County Health Dept. and the Ohio EPA on Tuesday, February 15th for an inspection of the Village's compost facility. In all the inspection went well and they will be providing us a report. The Ohio EPA is going to check on whether the Village's facility can be reclassified to a "transfer station" in place of a OEPA licensed Class IV Compost Facility. Since the Village does not actively compost material at the site, it is possible that our classification may be permitted to change, which would require far less paperwork and not be subject to inspections any longer. If we are not granted this reclassification, they did comment that we will likely need to secure the site as required in the Ohio EPA rules for compost facilities. To secure the site, we would likely need to install a gate at the bridge over Swamp Creek and it would have to be closed and locked overnight. This may not be a bad thing for security reasons not only at the compost site, but also for the unsecured WWTP facility. The Ohio EPA stated that security cameras, which are present, are not considered acceptable to secure the site. Water meter changeouts continue by Street Dept. personnel in advance of the eventual AMI project. We will need to order additional water meters yet this year per the capital improvement (CIP) plan to finish the change out to AMI compatible meters. The new tag trailer will be used to transport larger pieces of equipment around the Village/service territory as well as larger transformers. We used to have to hire Bohman Excavating and later Eilerman Excavating to move these transformers in the past as the Village did not have a trailer rated high enough to transport them. A Kubota X1100 UTV with a 72" snow plow has been ordered from Prenger Implement, Inc. located in Egypt (Minster) for \$24,435.40 per the 2022 equipment CIP. The selected UTV unit price came in under the \$30,000.00 budget item in the CIP. The UTV will replace a 2003 New Holland TC-29 utility tractor. A UTV has been discussed for many years and was cheaper to purchase than a replacement utility tractor. The UTV will be more useful for our operations in traffic/curb painting, work in the parks, will be utilized for snow removal, fire hydrant maintenance, and many other tasks. To date, the Village has used 157.5 tons of salt this winter season. This total tonnage does not include the salt that we sold to the Versailles Schools, Wayne Township, and the 75 tons that Midmark purchased. We have approximately 250-300 tons of salt remaining in the storage shed. The public cardboard compactor is set to be relocated to the Village's Grand Ave. building March 1st. Street personnel will be relocating the unit to the new location which is the former loading dock pad from the building's original construction in the 1990's. Notice of the relocation has been provided in the Versailles Policy and social media. We will also look to place signage at the former site advising users of the new location. Scott's Electric is assisting with the electric supply scope of the project. Well #9 at the WTP wellfield has been rehabbed by Jackson Well Service. On Tuesday, Feb. 22nd, Jackson Well Service found holes in the 12" well casing during their precleaning inspection of Well #6. The holes are letting gravel pack around the well fall inside of the production well. We are working with Jackson Well Service and Eagon & Associates in which they have recommended to use a different cleaning method to allow the well to go back into service and allow us time to plan for the best course of action going forward. Well #6 has historically been one of our best producing wells. This well was installed in 1998. We have started to re-advertise for the Seasonal Help positions. We had only one application from a returning seasonal worker with the original ad posting in late January/early February. We typically hire three individuals for these positions for the summer months. We are seeking tree trimming pricing from Grilliot Tree Trimming and Stump Grinding (Brad Grilliot) to trim select trouble trees along Village R/W. We will be looking to do an abbreviated Street R/W tree trimming project this year. The trees identified for trimming were ones that the garbage truck has issues with performing routine curbside collection along with locust trees in the downtown streetscape area that are in need of being trimmed again to stay away from buildings and out of the path of traffic. We have several strands of Christmas lights this year that were damaged due to trucks catching the trees.

Fiscal Officer Ording reported that the 2021 Annual Financial Report has been filed with the State Auditor's office. The auditors have sent the initial paperwork for the 2020-2021 audit. The City of St Marys have approved legislation authorizing an agreement with the Village of Versailles for the collection of Village income taxes. Once the contract is received, legislation will need to be passed by Village Council to proceed.

Committee and Board reports were as follows:

- Finance & Audit – met prior to the meeting for the review and discussion of the Village’s property, general liability, and cyber insurance.
- Planning Commission – meeting March 7, 2022 at 6:30 p.m.
- Cemetery Board – meeting March 15, 2022 at 9:00 a.m.

Fiscal Officer Ording reminded Council members that on March 9th, a Special Meeting is scheduled at 6:30 p.m. at the Jackson Street Municipal Building for a tour of the facility. A Public Hearing is scheduled at 6:50 p.m. with the Council meeting at 7:00 p.m. All meetings will be held at the Jackson Street facility.

With no further business to conduct Mr. Steinbrunner made a motion to adjourn the meeting, Mr. Beasley seconded the motion. Vote: all yeas.

Mayor Subler adjourned the meeting at 7:48 p.m.

Jeffry A. Subler, Mayor

Kathy Ording, Fiscal Officer