

**Versailles Village Council Meeting
Held at EMS Facility**

April 24, 2024

Mayor Dammeyer called the Council meeting to order at 7:01 p.m.

Roll call found the following Council Members present: Mr. Paulus, Mr. Griesdorn, Mr. Steinbrunner, Mr. Gigandet, Mrs. Dieringer, and Ms. Shaffer. Also present were Village Administrator Francis, Fiscal Officer Ording, and Village Attorney Tom Guillozet. Fire Chief Brian Pearson, EMS Administrator Matthew Harvey, Paramedic Crystal Buteau, Paramedic Alena Flory, EMT Jeff Sides, and Meladi Brewer, reporter for the Greenville Daily Advocate & Early Bird was also in attendance.

The Pledge of Allegiance and Invocation was led by Mayor Dammeyer.

Mayor Dammeyer requested that the agenda be amended, adding under new business, item 8.I. Review and discussion of the AMP EcoSmart Choice Program, item 8.J. Consideration of the resignation of Matthew Harvey as EMS Administrator/Paramedic effective April 28, 2024, and item 8.K. Consideration of a motion to approve an updated job description for the Village's EMS Administrator/Paramedic.

Mrs. Dieringer made a motion to accept the consent agenda items which included approval of the following:

- Approval of Agenda as amended
- Approval of Minutes from April 10, 2024 Regular Meeting
- Approval of List of Expenditures for April 24, 2024
- Acceptance of a \$1,000 anonymous donation to the Fire Department
- Approval of a recommendation from Fire Chief Brian Pearson to allow Mr. Ryan Watren to become a member to the roster of the Versailles Fire Department as a firefighter.
- Approval of a recommendation from EMS Administrator Harvey to recommend Harley Wolf to be appointed as an EMT for the Versailles EMS.

Ms. Shaffer seconded the motion. Vote: all yeas. Motion carried.

Mayor Dammeyer recognized EMS Administrator Matthew Harvey. Mr. Harvey will be leaving his position with the Village after 8 ½ years of service.

For the first item of old business, Village Attorney Guillozet read, by title only, the second reading of Resolution No. 24-14, a resolution authorizing the sale of certain vehicles and equipment not needed for any municipal purpose.

Moving on to new business, Attorney Guillozet read by title only, the first reading of Ordinance No. 24-15, an ordinance for the continuation of a one-half (1/2%) additional levy on income for a period of five years for street construction and major repair purposes, consisting of storm drainage improvements, sanitary sewer improvements, waterline improvements, and street maintenance.

Resolution No. 24-16, a resolution specifying a date of election for a continuation of an additional one-half percent (1/2%) levy on income for street reconstruction and major repair purposes for a period of five years commencing January 1, 2025 and directing the Board of Elections to conduct said election was read, by title only, for the first reading.

Resolution No. 24-17, a resolution accepting the annexation of a 0.592-acre tract of land, more or less, owned by James F. Monnier and Donna J. Monnier into the Village of Versailles, Ohio and declaring an emergency was read for the first reading by title only. Mr. Paulus made a motion to declare the resolution an emergency measure,

suspend the rules, and have it read by title only for the second and third readings, Mr. Gigandet seconded the motion. Vote: all yeas. Motion carried. The resolution was then read by title only for the second and third readings. Mr. Paulus made a motion, seconded by Ms. Shaffer, to adopt the resolution. Vote: all yeas. Motion carried.

Attorney Guillozet then read by title only, the first reading of Resolution No. 24-18, a resolution accepting the annexation of a 7.592-acre tract of land, more or less, owned by Nicholas M. Nolte, Timri R. Nolte, Alex J. Cox and Malorie A. Cox into the Village of Versailles, Ohio and declaring an emergency. Mr. Paulus made a motion to declare the resolution an emergency measure, suspend the rules, and have it read by title only for the second and third readings. Mr. Steinbrunner seconded the motion. Vote: all yeas. Motion carried. The resolution was read by title only for the second and third readings. Mr. Steinbrunner made a motion to adopt Resolution No. 24-18, Mr. Gigandet seconded the motion. Vote: all yeas. Motion carried.

Ordinance No. 24-19, an ordinance adopting amended policies and procedures for the billing and collection of payment for the provision of utilities services by the Village was read by title only, for the first reading.

Attorney Guillozet read by title only, the first reading of Ordinance No. 24-20, an ordinance adopting amended policies and procedures for the provision of electric services by the Village.

He also read by title only, the first reading of Ordinance No. 24-21, an ordinance adopting amended policies and procedures for the provision of refuse services by the Village.

Resolution No. 24-22, a resolution authorizing the sale of certain vehicles and equipment not needed for any municipal purpose was read by title only, the first reading as the last item of new business.

Next for discussion was the AMP EcoSmart Choice Program that was presented at the last Council meeting. Village Administrator Francis said that the program is offered at no cost to the Village. By participating, electric customers of both residential and business would have the availability to support renewable energy development if they want to. The Village's utility software can add the feature. Mr. Paulus made a motion to approve the addition of the AMP EcoSmart Choice Program and the preparation of legislation, seconded by Mr. Griesdorn. Vote: all yeas. Motion carried.

Ms. Shaffer made a motion to approve the resignation of Matthew Harvey as EMS Administrator/Paramedic effective April 28, 2024, seconded by Mr. Steinbrunner. Vote: all yeas. Motion carried.

For the last item of new business, Council members reviewed an updated job description for the Village's EMS Administrator/Paramedic. Mayor Dammeyer reported that a few additions were added to the essential functions of the position. The current job description was written back in 2010 and needed to be updated. Mr. Paulus made a motion to approve the updated job description for the EMS Administrator/Paramedic, seconded by Ms. Shaffer. Vote: all yeas. Motion carried.

With all new business complete, Mr. Steinbrunner made a motion to enter into executive session to consider the purchase of land for public purposes, and to consider compensation of a public employees, seconded by Ms. Shaffer. Vote: all yeas. Motion carried. Members entered executive session at 7:28 p.m. The executive session ended at 8:30 p.m. Upon coming out of executive session, Mr. Paulus made a motion to authorize the Mayor to appoint an interim EMS Administrator and to post the position, seconded by Mr. Griesdorn. Vote: all yeas. Motion carried. Next, Mr. Paulus made a motion to authorize the Fiscal Officer to disburse the funds received through the Ohio Ambulance Transportation Grant program, seconded by Mr. Griesdorn. Vote: all yeas. Motion carried.

Moving on to Administrative Reports, Mr. Francis distributed his Village Administrator's Report to members and reported on the following items: The Village Electric Dept. has received national recognition for achieving exceptional electric reliability in 2023 from the American Public Power Association (APPA). For 2023, the

Village had a System Average Interruption Duration Index (SAIDI) average of 36.9 minutes which includes major events such as severe weather-related outages and loss of transmission power from DP&L/AES. SAIDI is a reliability indicator used by electric power utilities across the United States as a way of calculating the average number of cumulative outage minutes for the year for each utility customer. The national average SAIDI index for all U.S. electric utilities is 148 minutes a year for 2023. The Village in 2023 achieved an Average Service Availability (ASAI) of 99.9881%. ASAI is another electric reliability indicator representing the percentage of time that a customer maintains power. Shinn Bros. has completed all of their pressure and bacteria testing on the Phase II portion (out-of-town portion) of the Raw Water Transmission Main project. Their portion of the project is now ready to transport water from the new Reed Rd. wellfield to their contract termination point at Industrial Parkway. Brumbaugh Construction on the Phase I segment of the Reed Rd. Raw Water Transmission (in-town portion) has completed the pipe installation as of the week of April 13th. They are currently working this week to perform their pressure and bacteria testing on their portion of the project. All air release manholes have been finished with their internal guts. Brumbaugh has also started on trench restoration in areas of the project. So long as the water main testing finishes with Brumbaugh Construction by early next week, it is potential that the new wellfield could be operational with pumping water back to the Village by the end of next week or the following. We are wrapping up some remaining items with Electro Controls who is working on the remote telemetry and SCADA to operate the new wells remotely from the water plant. The area water table continues to rebound with the good rainfalls over the past few months. Plant operators performed well logs on the Village's existing ten water production wells recently and water levels have come back up according to those results. Water restrictions will be reviewed for repeal once the new wellfield is up and running for a duration of time to ensure that everything is running in stable fashion. The demolition grant application that was applied for with the Darke County Commissioners by the Village for the former water treatment plant at 200 Grand Ave. has been approved. In speaking with Commissioner Aultman, the commissioners intend to place the county demolition project out for bid in June with demolition to take place hopefully in July/August. There is no local match requirement for the Village as part of this program. Shinn Bros. is currently working on the internal piping inside of the new pool filtration building at the pool. The electrical contractor is also currently working on the necessary wiring, lighting, and equipment connections. A system-wide, sustained power outage event occurred on Friday, April 12th. At approximately 1:45PM that afternoon a Bruns Construction dump truck with its bed up drove into three-phase primary electric lines along Vista Dr. to the North of Midmark's Plant C. Bruns Construction is the general contractor on the Midmark Plant C expansion project. This contact caused all three phase conductors on the overhead pole line to come into contact with each other and the neutral. This contact resulted in the AES Ohio Transmission system locking out at their Rossburg Transmission System Substation causing a complete outage to the Village system. The power feed from the Covington AES Ohio Transmission Substation is currently offline until May 5th for system improvements on the 69 kV lines near Russia. We were not notified by AES of this planned outage in advance. We contacted AES switchboard and began communication with them about restoring transmission power immediately once we knew what was damaged and how to isolate the damaged area. Village linemen worked on the damaged area de-energized due to the amount of damage on two of the phase conductors and the neutral. Their repair work began while we continued to coordinate with AES on restoring their transmission. Shortly after 2:00PM an AES Ohio lineman arrived on the scene and began to verify nothing was damaged to their overhead lines near the project site and went to the East Water St. Substation to the AES 69 kV switch. AES advised that they would try to restore power from their Rossburg Substation remotely. Power was restored to approximately 90% of our customers at 3:15PM once power was reconnected from the AES transmission system. The repairs took a while to complete due to the amount of damage and all power was restored to Circuit #8 which is Midmark/SR47 West and Circuit #5 (Reed Rd. north going out of town, King's Command, Kamp's, North Industrial Park, Indian Creek, SR 185 West) around 5:00PM. The Midmark construction entrance off of Vista Dr. has since been closed to all traffic immediately following the accident. Bruns Construction will be invoiced from the Village for all of the damage and manpower costs related to the incident. On Tuesday, April 16th a momentary electric outage or flicker occurred at approximately 10:00A for customers connected to the Village's East Water St. Substation due to a semi-truck ripping down two guy wires on a Village electric pole at the intersection of Long Rd. and Rehmert's Run. Long Rd. is prohibited for semi-trucks. A neighbor witnessed the truck making the turn and causing the damage that resulted in the overhead conductors slapping together from the truck ripping through

the lines. Village linemen replaced the damaged guy wires and the truck was not located that caused the damage. Notification to all local large businesses and trucking companies were sent out advising them to speak with their logistics partners to please keep semi-trucks off of Long Rd. which belongs to Wayne Township. Flory Landscaping has completed the 2024 Electric Line Tree Trimming Project. Rick Looker, Village Administrator for Bradford, contacted me about contracting with Versailles on street cleaning. Bradford no longer has a street cleaning machine and are looking for ways to service their streets. We have allowed Bradford in the past to rent our street cleaner at an hourly fee plus fuel with the unit ran by their personnel. Rick is looking to see if we would be interested in working on an established agreement regarding rental of our unit to service their community. The Village currently has a new street cleaner set in the Five-Year Capital Improvement Plan to be ordered next year (2025). Our current unit is a 2009 Model. I asked Rick if they would be interested in our used unit through an inter-governmental agreement once we took delivery of the new unit. Rick stated that he would be interested in such an arrangement and was going to feel out his council the week of April 29th. I told him that I would do the same and get back together shortly to discuss further. Letters to twelve property owners that were included in the Residential Well Survey near the Reed Rd. Wellfield were sent out on April 23rd. These letters are informing them that based on the Eagon & Associates Residential Well Survey Report, the Village is proactively offering to lower their existing well pumps to minimize the inconvenience and interruption to their water service as the new Reed Rd. wellfield is set to come online soon. This matter was addressed with all those that were involved in the Residential Well Survey that began in 2023 in which 64 properties were identified as being within a 1.25-mile radius of the new Reed Rd. Wellfield with 50 properties agreeing to participate. Eagon & Associates will be contacting each letter recipient and coordinating the pump lowering work to be performed by Quinter Well Drilling, LLC. All expenses related to the well pump lowering and other related work will be paid for by the Village. We are currently working with SmartBill to correct an issue with online credit card payments for utility bills by customers. The existing SmartBill online credit card payment service had an unplanned, an unexpected failure at the beginning of April that was not discovered until customers began to attempt to pay their utility bills. An issue arose in which the payment service through SmartBill lost its link to the banking partner that moved the payment to the Village. This link cannot be re-established as the current SmartBill program is obsolete (we just found this out) and the banking company that was used by SmartBill no longer supports the legacy program. This issue did not involve customers who already have in place automatic bill payments through their bank to the Village via ACH. Utility/Administration office personnel have worked feverishly with SmartBill to migrate to their new online credit card payment system. SmartBill is working as quickly as possible to have the new system up in time for the utility bills that will be going out at the end of this month. Customers who wish to pay their utility bills with a credit card can still make such payments by stopping by the office or over the phone by contacting the Village office during normal business hours of 7:30A-4:00P. AMP asked me to present at the 2024 AMP Technical Conference in Columbus on April 23rd on the electric RP3 Program (Reliable Public Power Provider) as I am the Small Community Review Panel Representative for APPA. In addition, they asked me to present on the APPA e-Reliability Tracker program that the Village, along with many other AMP communities, uses to track planned and unplanned electric system outage events. We are having conversations with GPD Group, our electric system consulting engineering firm, to look into a Coordination Study to make improvements to our substation reclosers and other system components to minimize outage risks for customers and further increase reliability. We have had several incidents now where system damage has occurred due to vehicle accidents and storm damage on the electric system feeder circuits that come directly out of the substation and have resulted in system-wide momentary outages (blinks). We have asked them to provide us a proposal for such a study. This study would provide recommendations and updated information to re-program, if possible, the existing substation reclosers to minimize outage exposure to all customers. We will be performing warranty inspection walks on the Klipstine Rd. Improvement Project area in addition to the Homer/Wood St. Improvement Project area this week. Any issues such as concrete cracks, lawn restoration, etc. will be itemized and provided to the project contractors on a punch list to be addressed. Asphalt crack sealing work for the 2024 program is set to begin with Western Ohio Asphalt Sealing. Areas set to be crack sealed include Main St. (McGreevey Rd. to West St.), S. Second St. (Wood St to Moore Parkway), N. West St. (Jackson St. to Greenlawn Ave.), Progress Way, Grand Ave. (WWTP bridge to Marker Rd.). I attended the Darke County CIC meeting on April 17th in which Village resident Matt Poeppelman was added to the Board of Directors at that meeting. Matt is Vice

President of Poeppelman Materials and Pepcon. The Village took delivery of a 2024 Chevrolet Equinox on April 19th from Katterheinrich Chevrolet (New Knoxville) to be used as the Village Administrator vehicle. This unit will replace a 2008 Chevrolet Impala that has been recommended for auction on GovDeals.com. Per approval by Council, the Village took delivery of a used Clark 2018 forklift truck from Midwest Industrial Equipment (Piqua) on April 15th. This unit replaces a Hyster forklift that is being recommended for auction on GovDeals.com. There will be a meeting of the Versailles Tree Commission on Friday, April 26th at 1:45PM for a tree planting event in Ward Park for Arbor Day. The Arbor Day tree will be planted in the vicinity of a large, hollow maple tree that was removed in 2023 along the swimming pool area sidewalk. There will be a Planning Commission meeting in the month of May. I am working to schedule this for May 8th at 6:30PM at the Fire/EMS Station. I am working to schedule a Park Board meeting to discuss a grant application to the Darke County Parks for a shade canopy at the Ward Park Swimming Pool. I am working to schedule this for May 1st at 6:30PM at the Fire/EMS Station. The Board of Zoning Appeals met on April 22nd at 6:30PM at the Versailles Fire/EMS Station to review a variance and conditional use application filed by Andrew Platfoot representing Platfoot Seamless Gutters, LLC, 306 E. Main St. Mr. Platfoot was requesting a variance to construct a 36-foot by 90-foot commercial building for use by his contractor business four feet (4.00') from the south property line (public alley), and 23.6' from the west property line (East St. right-of-way line) where Versailles Zoning Regulations require a 25-foot (25.00') setback. The conditional use request is to allow for a Construction Trades and Offices/Building Services and Supplies business to be permitted on the property as it is currently zoned B-1. All variances and the conditional use were approved by the BZA.

Fiscal Officer Ording distributed the March Fund Report for Council, YTD Fund Report, and the Tax Report for March to Council Members.

Attorney Guillozet reported that from the final tax returns filed by the John Wehneman Trust, refunds were received and distributed. The Village of Versailles Fire Department and EMS Department both were issued check for \$950.25. Council members expressed their gratitude for the donations.

Committee and Board reports were as follows:

- Board of Zoning Appeals – met April 22nd to review a variance and conditional use application filed by Andrew Platfoot of Platfoot Seamless Gutters, LLC, 306 E. Main St.
- Cemetery Board – meeting May 21, 2024 at 9:00 a.m.
- Park Board – meeting May 1, 2024 at 7:00 p.m.
- Tree Commission – meeting April 26, 2024 at 1:45 p.m. at Ward Park

Mayor Dammeyer announced he would be attending the Grand Opening/Ribbon Cutting of Darke County's Airport Terminal on Friday. Village Administrator Francis reported that he has posted a reminder of Property Maintenance Regulations. This is for the upkeep of properties within the Village. He also announced that the Village of Versailles has received national recognition for achieving electric reliability in 2023. The recognition comes from the American Public Power Association (APPA).

With no further business to conduct, Ms. Shaffer made a motion to adjourn the meeting; Mr. Steinbrunner seconded the motion. Vote: all yeas. Motion carried.

Mayor Dammeyer adjourned the meeting at 8:54 p.m.

Todd M. Dammeyer, Mayor

Kathy Ording, Fiscal Officer