

Mayor Subler called the Council meeting to order at 7:00 p.m.

Roll call found the following Council Members present: Mr. Paulus, Mr. Berger, Mr. Dammeyer, Mr. Beasley, Mr. Griesdorn, and Mr. Steinbrunner. Also present were Village Administrator Hale, Fiscal Officer Ording, and Village Attorney Tom Guillozet. Mrs. Sue Leugers was also in attendance.

Mayor Subler requested that the agenda be amended to add to the agenda 3 items under New Business: item E. Consideration of a motion to approve a contract with Mr. Mark Voisard for the Woodland Drive Reconstruction Project construction inspection, item F. Consideration of a motion to approve the appointment of Mr. Kaleb Earick to the Electric Lineman I position for a six month probationary period, and item G. Consideration of a motion to enter into a Memo of Understanding with the City of Greenville for activating our emergency warning sirens. Mr. Dammeyer made a motion to accept the consent agenda items with included approval of the following:

- Approval of Agenda as amended to include the addition of 3 items under New Business as stated above
- Approval of Minutes from the April 11, 2018 Public Hearing and the April 11, 2018 Regular Meeting
- Approval of Payment of the List of Bills Submitted for April 25, 2018

Mr. Berger seconded the motion. Vote: all yeas. Motion carried.

Under public discussions, Mayor Subler read and signed a Nursing Home Week proclamation, proclaiming the week of May 13 to May 19, 2018 as Nursing Home week in the Village of Versailles.

With no old business scheduled, the first item of new business was consideration of a motion to take from the table Ordinance No. 18-17; an ordinance adopting a new Shade Tree Ordinance for the Village of Versailles. Mr. Paulus made a motion to take from the table Ordinance No. 18-17; seconded by Mr. Dammeyer. Vote: all yeas. Motion carried.

Ordinance No. 18-17; an ordinance adopting a new Shade Tree Ordinance for the Village of Versailles, Ohio was read by title only, for the first time by Attorney Guillozet.

Next for consideration was Resolution No. 18-18; a resolution approving the Agricultural District Application of Michael Schmitmeyer, and declaring an emergency. Resolution No. 18-18 was read by title only. Mr. Griesdorn made a motion that Resolution No. 18-18 be read by title only for a second and third time; seconded by Mr. Steinbrunner. Vote: all yeas. Motion carried. Village Attorney Guillozet read Resolution No. 18-18 a second and third time by title only. Mr. Paulus then made a motion to approve Resolution No. 18-18; seconded by Mr. Griesdorn. Vote: all yeas. Motion carried.

Next for consideration was Ordinance No. 18-19; an ordinance amending Ordinance No. 17-41 The 2018 Annual Appropriation Ordinance, and declaring an emergency. Fiscal Officer Ording explained that the amended appropriations were necessary for the N. West Street Extension project. Ordinance No. 18-19 was read by title only a time. Mr. Paulus made a motion that Ordinance No. 18-19 be ready by title for a second and third time, seconded by Mr. Beasley. Vote: all yeas. Motion carried. Village Attorney read Ordinance No. 18-19 a second and third time by title only. Mr. Paulus made a motion to approve Ordinance No. 18-19, seconded by Mr. Beasley. Vote: all yeas. Motion carried.

The next item of new business was to consider a motion to approve a contract with Mr. Mark Voisard for the Woodland Drive Reconstruction Project construction inspection. Village Administrator Hale stated that he and Utilities Superintendent Kyle Francis are concerned that with the N. West Street Extension Project and the Woodland Drive Reconstruction projects on opposite ends of town going on simultaneously, it would be wise to have someone available to monitor one of the projects for us. He said that the Village has utilized Mark as a project monitor/inspector in the past. The intent would have him monitor Woodland Drive due to the extensive amount of connections and residents being affected by the project. The recommendation would be for approval to enter into an agreement with Mark Voisard for project inspection for the Woodland Drive Reconstruction project at an amount not to exceed \$12,000. Mr. Paulus made a motion to prepare legislation to enter into a contract with Mr. Mark Voisard for the Woodland Drive Reconstruction Project construction inspection, seconded by Mr. Steinbrunner. Vote: all yeas. Motion carried.

Next Village Administrator Hale stated he, along with Scott Riley and Kyle Francis, recommends to Council that Mr. Kaleb Earick be appointed to the Electric Lineman I position. Mr. Steinbrunner made a motion to approve the appointment of Mr. Earick to the Electric Lineman I position for a six month probationary period, seconded by Mr. Berger. Vote: all yeas. Motion carried.

The last item of new business was consideration of a motion to enter into a Memo of Understanding with the City of Greenville for activating our emergency warning sirens. Village Administrator Hale explained that the Darke County Sheriff's Office currently is in charge of the emergency warning sirens activation. Due to the upgrade to MARC's radio system, they cannot activate our sirens unless the each siren is upgraded to the new system. The City of Greenville has the capability to active our sirens since they still use the VHF radio system. Mr. Beasley made a motion to approve entering into a Memo of Understanding with the City of Greenville for activating our emergency warning sirens, seconded by Mr. Berger. Vote: all yeas. Motion carried.

Moving on to Administrative Reports, Village Administrator Hale distributed his Administrator's Report to members and reported on the following items: The S. Center Street Water Line Replacement project continues and all lines have been laid and pressure tested with positive results. The contractor should soon be making individual service line connections and beginning the grading and seeding work to put the area back to as close to original condition as possible. We've received 14 applications for our recent open Electric Lineman position. We have now advertised specifically for an Electric Linemen II position to see if we can find a more experienced candidate. The N. West Street Extension project is underway. The contractor is making initial system adjustments to connect temporary services lines to homes near the Jackson Street/N. West Street intersection. The temporary lines will keep water flowing to the homes during the work on Jackson Street. I have been contacted by a citizen from Gettysburg who is on a committee to improve zoning and nuisance properties within the Village of Gettysburg. She complimented the Village of Versailles on how well properties are maintained and they were asking what rules we had in place to control nuisance properties. I provided a copy of our ordinance to her. The Village has taken advantage of an opportunity to get a 15' X 60' piece of artificial turf for our batting cage at Indian Creek Park. There was a coordinated effort with many local organizations and businesses to have the artificial turf delivered from Sandusky, Ohio to Versailles at no cost to the Village. Special thanks to Matt Magoto, Mike Poling, Worch lumber, Versailles Schools, and the Friends of Hole Field. I have contacted the dentist office on Main Street regarding the missing window on the upper level. Dr. Menning is working on having the window repaired and should have it completed within a few days. On April 23rd at approximately 1:30 a.m. a semi heading north on Center Street, pulling a low boy trailer with a loaded excavator, got stuck across the railroad tracks. An east bound train hit the trailer pushing it into the intersection of Center Street and Main Street. We're very fortunate that no one was injured and very minimal damage occurred. The Versailles Fire Department handled the scene in their normal professional manner and with help from Village employees had the area cleaned up in just a few hours. A meeting of local civic organization members was held on April 18th to discuss the possibility of creating a new civic group in hopes that many other groups will join to create one larger, more efficient organization. Representatives from at least four local groups attended. At this point it appears the Versailles Rotary Club will take the lead to create another organization. The Rotary Club will likely discontinue its affiliation with Rotary International by the end of the year. I am currently putting together a steering committee to help with the transition. I have a quote for a rubber surface typically known as "Pour and Play" to be installed in Ward Park under the merry-go-round. During my research of the Pour and Play product I was told artificial grass might be a better option and I am currently waiting on a quote for the artificial grass surface. The Park Board is in favor of putting down a better surface. I'll report back when I have more information. The new electronic scoreboard has been installed at the Indian Creek Park baseball diamond and is in working order. A pre-construction meeting regarding the Woodland Drive Phase II project was held on April 19th. It is expected the contractor will begin work in the next couple weeks. Letters regarding sidewalk assessments are being mailed to all property owners within the project area. There will be a Versailles Area Chamber of Commerce Spring Social event on Wednesday, May 2nd above Sideliners. The event starts at 5:00 p.m. and two businesses will be honored for being in business for 50 years, Johns IGA and Kremer Roofing. RenoSys, the company contracted to install the pool liner, is on site and working on installation of the liner. The house at 629 E. Main Street has been demolished. The work began Thursday, April 12th. Electric Department employee Joe Bruns is back on the job after have knee surgery. We're very happy to have Joe back. Lineman Jeff Clark has been cleared to return to work on April 30th. I'm working through details of the Downtown Redevelopment District ordinance with Aaron Moran and Tom Guillozet. After we have an agreement on the ordinance language I plan to write another letter to the school to provide a 45-day notice of the plan to pass the ordinance. We have 16 people scheduled to be lifeguards this summer. Chris Lennon will be the Manager and Heather Albers has agreed to be the Assistant Manager. We have contacted Bensman Welding and inquired as to when the corn hole game boards for the Indian Creek Park will be completed. We hope to have them installed prior to Memorial Day. I attended a career day at Arcanum HS this morning and promoted the employment opportunities within the Electric Lineman, Wastewater, and Water departments within municipalities. I had eight students interested in these career fields. This coming Friday, April 27 we will have our Arbor Day tree planting ceremony at 2:30 PM at the Greenlawn Cemetery. As usual students from Versailles Elementary School will be in attendance to help with the planting. I will be attending the Darke County Economic Development Forum at Romer's catering in Greenville on Friday, May 4th at 7:30 AM. Economic Development Director Mike Bowers has expressed he will be emphasizing his recent visits to Versailles businesses. Midmark has been named business of the year and will receive an award at that meeting. As weather allows, work continues on clearing saplings and brush along Swamp Creek near the WWTP. On Wednesday April 18th, the Electric Department was working and struck and damaged a plastic gas main at the rear alley of 248 E. Main St. Employees had successfully hand-dug and located the marked gas main in the alley and then continued on with installation of a new underground electric service to 248 E. Main St. However, there was an offset in the gas main that got struck with the excavator portion of the trencher. This

occurred at approximately 3:30 P.M. OUPS, Vectren, Fire Dept, and the Police Dept. were notified of the incident and Vectren crews arrived on the scene around 4:30 P.M. The gas main was repaired and put back into service at approximately 10:00 P.M. It is unclear at this time if the Village will be invoiced for the repairs as there was no way for the locator to mark out and know that there was an offset in the main line. The Village employees did their due diligence to hand-dig and locate the existing main. A new 8" water service tap to King's Command Foods was installed by Village Street Dept. personnel and Culy Contracting (live tap contractor) Tuesday, April 24th in front of the plant. The existing 4" transit service line is no longer adequate to supply the plant. The 4" service line had a break in front of the plant on April 18th in which the plant was knocked out of water for approximately 2 hours while a King's Command contractor made the repair with the Village supplying parts. King's Command will be replacing the parts and were very appreciative of us having the necessary parts on hand. A second 8" water main tap was attempted on April 24th for the new pretreatment facility at King's Command. Due to the existing gas main and existing 10" cast iron water main being too close together, Culy Contracting was not able to complete the tap and work was abandoned for the day. The installation of the new 8" tap is now scheduled for Friday, April 27th. We expect ground conditions next week to be good for installation of the remaining portion of the 12" water main for the Klipstine Subdivision. Once the water main is completed it will be tested along with the sanitary sewer main and placed into service. Sanitary sewer laterals and water services will need to be installed to the McNeilan and Grow properties by Village personnel. We have made our summer employee selections and plan to bring back Ben Rose, who worked for the Village last summer, and hire Gavin Bolin. Additionally, Garret Thompson is currently working part time in our electric department and he will eventually move into a summer position.

Fiscal Officer Ording distributed the March Fund Report and Revenue Summary report. Mr. Dammeyer requested the Fiscal Officer to proceed with investment training and set up a presentation for Council with Meeder Investment Management.

Committee and Board reports were as follows:

- Finance & Audit – met prior to the meeting. Chairman Paulus reported that a recommendation will be made to Council for an amended Grade & Step compensation plan and a recommendation for the Utility Superintendent Compensation plan. The Finance & Audit Committee also approved the 1st Quarter Financial report provided by Fiscal Officer Ording.
- Personnel & Policies – met April 23rd. Mr. Dammeyer reported that the committee will be recommending Council some updates to the Employee manual. Also, plans are to research and hire a consultant to update the employee manual and job descriptions.
- Cemetery Board – The next meeting will be held April 17, 2018 at 7:00 p.m.
- Park Board – met April 23rd. Mr. Dammeyer reported that Ted Baltes took the Oath of Office as a new member to the board. The new scoreboard has been installed at Indian Creek Park with the old one to be sold. The board discussed purchasing Pour & Play with any grant money that may be received.
- Tree Commission – An Arbor Day tree planting will be held at the cemetery on April 27th.

Mr. Berger expressed his appreciation for the concrete bench his family received in memory of his Mother.

With no further business to conduct Mr. Paulus made a motion to adjourn the meeting, Mr. Berger seconded the motion. Vote: all yeas.

Mayor Subler adjourned the meeting at 7:44 p.m.

Jeffrey A. Subler, Mayor

Kathy Ording, Fiscal Officer