

Mayor Subler called the Council meeting to order at 7:01 p.m.

Roll call found the following Council Members present: Mr. Paulus, Mr. Berger, Mr. Dammeyer, Mr. Beasley, and Mr. Griesdorn. Mr. Steinbrunner arrived at 7:04 p.m. Also present were Village Administrator Hale, Fiscal Officer Ording, and Village Attorney Tom Guillozet. Mrs. Sue Leugers was also in attendance.

Mayor Subler requested that the agenda be amended to add under new business item B, consideration of Ordinance No. 18-22; an ordinance approving a contract for employment between the Village of Versailles, Ohio, and Kyle R. Francis, as Village Utilities Superintendent for the Village of Versailles, Ohio and declaring an emergency. He also noted the need to add item B under Executive Session to consider the purchase of property for public purposes. Mr. Paulus made a motion to accept the consent agenda items with included approval of the following:

- Approval of Agenda as amended
- Approval of Minutes from the May 23, 2018 Regular Meeting
- Approval of \$1,858,654.29 in expenditures as of June 13, 2018

Mr. Beasley seconded the motion. Vote: all yeas. Motion carried.

With no items scheduled under public discussions or old business, the first item of new business was the consideration of a recommendation from the Personnel & Policies Committee to revise the current Personnel Manual. Village Administrator Hale explained that committee members discussed at the May 23rd meeting the need for an updated personnel manual. Quotes were received from Clemens Nelson & Associates and from Zashin & Rich, with Zashin & Rich coming in with the lowest quote. Administrator Hale also received pricing information from Zashin & Rich to update the employee's job descriptions and to provide a wage study. The Personnel & Policies Committee recommends to have Zashin & Rich update the Personnel Manual, update Village employee job descriptions, and to provide a wage study. Mr. Beasley made a motion to accept the recommendation from the Personnel & Policies Committee, seconded by Mr. Berger. Vote: all yeas. Motion carried.

Next, members considered Ordinance No. 18-22; an ordinance approving a contract for employment between the Village of Versailles, Ohio and Kyle R. Francis, as Village Utilities Superintendent for the Village of Versailles, Ohio and declaring an emergency. Ordinance No. 18-22 was read by title only. Mr. Dammeyer made a motion that Ordinance No. 18-22 be read by title only for a second and third time; seconded by Mr. Beasley. Vote: all yeas. Motion carried. Village Attorney Guillozet read Ordinance No. 18-22 a second and third time by title only. Mr. Paulus then made a motion to accept Ordinance No. 18-22; seconded by Mr. Beasley. Vote: all yeas. Motion carried.

With all new business addressed, Mr. Paulus made a motion to enter into Executive Session to discuss the employment contract of a public employee and to consider the purchase of property for public purposes, seconded by Mr. Dammeyer. Vote: all yeas. Motion carried. The Executive Session began at 7:10 p.m. and ended at 7:40 p.m. Upon returning from Executive Session, Mr. Paulus made a motion for the preparation of legislation and contract for Village Administrator Hale, seconded by Mr. Dammeyer. Vote: all yeas. Motion carried.

Moving on to Administrative Reports, Mayor Subler reported that Chief Humphreys had provided a report of activity for the Poultry Days weekend. Chief Humphreys May Monthly Activity Report was also distributed.

Village Administrator Hale distributed his Administrator's Report to members and reported on the following items: The S. Center Street Water Line Replacement project is complete and we were fortunate to have all seeding completed prior to Poultry Days. Some of the seeding was disturbed during the festival, but we're happy it was seeded prior to the event. Village employees have completed a review of the plans to install an additional parking lot on the east side of the Versailles School building. The plan calls for approximately an additional 112 parking spots. The school recently allowed some of the construction equipment and materials to be stored on the ground where the new parking lot will be installed. We appreciate the ongoing cooperation from school officials. The N. West Street Extension project continues. A progress meeting was held on June 12th and everything is going very well. The project is currently a couple weeks ahead of schedule. With the exception of hooking up the residential water services and paving, the Jackson Street area is completed and while we will not pave Jackson Street for approximately two weeks, it will be open for traffic while work is being completed on the N. West Street extension portion. Regarding complaints from citizens in the E. Wood Street area about needed repair to their property from when Vectren upgraded gas lines I believe all repairs have been completed. I recently received complaints from downtown businesses regarding plastic from the Didier Hardware building roof blowing around the downtown area. I contacted Ed and Mike Didier and they promptly

took care of the problem. Based on reports from EMS Administrator, Matt Harvey, through April we have collected a total of \$7474.13 for EMS service in 2018 as opposed to \$6672.30 for 2017. The new electronic scoreboard at the Indian Creek Park baseball diamond has been repaired and is working correctly.

We have contracted with Western Ohio Asphalt to complete crack sealing on Village streets. This year we will be doing approximately 2.12 miles of streets. Sealing can begin anytime now that Poultry Days is over. The pool has been open and the Memorial Day weekend was very hot and we had large crowds. We have since had many rainy days, but we have already noticed less water being used to keep the water level up. We knew we had some water leaking out and assumed some evaporation was happening, but it turns out the issue was more to leakage as opposed to evaporation. This will cost less in both water and chemical cost. I've also been told the pool is staying slightly warmer due to less cool water being pumped in each day to maintain the water level. I have contacted County Treasurer, Scott Zumbrink, regarding the property at 31 W. Water Street owned by Tork Sohler, of Bradford. As far as I can remember the property has not been lived in for at least the last six years and has been a consistent nuisance property. I found out the owner paid only \$5000 for the property and I'm assuming has just chosen to abandon it. The inside appears to be in very poor shape. I have asked Scott Zumbrink to move this property up in the foreclosure process. The Downtown Redevelopment District approval will be on the next Council agenda. I have provided the required 45-day notice letters to Versailles Schools and the MVCTC. Due to requirements established by the State Auditor we are now required to keep money for the concession stand and the pool admissions separate. This is requiring employees to spend more time inventorying all concession items on a weekly basis which we did not need to do in the past. On June 5th we had a convoy of trucks come through town hauling 160' foot long turbine blades from Indiana to Greenville. The first truck attempted to turn north on N. West Street from eastbound SR 47 and got stuck in the intersection. Village employees worked with the members of the convoy and escorted them west on Grand Avenue to SR 121 S. It seems strange to me the turbines are coming from Indiana and going east to I-75 and then back west through Versailles on 47. I contacted ODOT and discussed the situation and was told they would not be coming through Versailles again. It was explained to me the route is set electronically and then reviewed and approved by an employee but now that they know they cannot come through Versailles they would be rerouted in the future. On Friday June 8th the second set of turbines came through the exact same route. We have had our water wells evaluated and we will be completing some well refurbishing. This project is included in our 5-year capital plan and in our 2018 budget. Reminder, our 2018 Street Maintenance project is being completed by Buehler Asphalt and will begin around the end of June. Chris Berg of C&S Paining has completed painting the playground rides/equipment at Indian Creek Park. I again contacted Dollar General about tall grass and weeds. They did mow the property prior to me having it mowed for a fee. Hopefully they will keep the grass maintained. I reminded the manager a \$100 administrative fee will be added to the next invoice which would make the total cost for mowing \$250. The local manager was very cooperative and stated she had twice requested permission to contract to have the yard mowed but it was not approved. As a side note, I have noticed two other Dollar General stores, one in Indiana, with extremely tall grass. It appears this may be a corporate wide issue. Wellman Brothers Inc. out of Coldwater have completed additional work on the old locker plant building. Repair was made to some mortar joints and sealer was applied to the brick to help eliminate moisture wicking through the brick. April 2018 ODNr Water Inventory Report, West central Ohio is now listed as having an "Unusual Moist Spell". Within the last six months we've went from Incipient Drought to Unusual Moist Spell.

Village Attorney Guillozet reported that the ½% Income Tax Levy will need to be placed on the ballot for 2019. He and Fiscal Officer Ording will work on legislation as the February deadline approaches.

Committee and Board reports were as follows:

- Planning Commission – next meeting will be held on July 9, 2018 at 6:30 p.m.
- Cemetery Board – next meeting will be held June 19, 2018 at 7:00 p.m.
- Park Board – met at 11:00 a.m. on June 13th. Village Administrator Hale stated that a sign listing hours and rates is being made for the pool.

Under announcements, Mayor Subler asked for Fiscal Officer Ording to report the Village expenses related to the referendum filed with the Darke County Board of Elections and the associated extensive public records request. Fiscal Officer Ording reported that actual bills paid totaled \$11,475.80 with time value spent on referendum related matters at \$2,464.40 remain the same as of June 13, 2018.

With no further business to conduct Mr. Berger made a motion to adjourn the meeting, Mr. Dammeyer seconded the motion. Vote: all yeas.

Mayor Subler adjourned the meeting at 7:55 p.m.

Jeffrey A. Subler, Mayor

Kathy Ording, Fiscal Officer