

Mayor Subler called the Council meeting to order at 7:00 p.m.

Roll call found the following Council Members present: Mr. Paulus, Mr. Dammeyer, Mr. Beasley, Mr. Griesdorn, Mr. Steinbrunner, and Mr. Gigandet. Also present were Village Administrator Busse, Assistant Village Administrator Francis, Fiscal Officer Ording, Police Chief Bolin, and Village Attorney Tom Guillozet.

Mayor Subler requested that the agenda be amended to add under new business, item 6. G. Consideration of a motion to authorize the administration of the Village of Versailles for the expenditure of \$500 in recognition of a public employee.

Mr. Beasley made a motion to accept the consent agenda items which included approval of the following:

- Approval of the Agenda as amended
- Approval of Minutes from the August 9, 2023 Regular Meeting
- Approval of List of Expenditures for August 23, 2023

Mr. Gigandet seconded the motion. Vote: all yeas.

For the first item of old business, Mr. Paulus made a motion to have Ordinance No. 23-38, an ordinance prohibiting certain truck traffic on Greenlawn Avenue between North Center Street and North West Street be read by title only, a third time, seconded by Mr. Beasley. Vote: all yeas. Motion carried. Village Attorney Guillozet read by title only, the third reading of Ordinance No. 23-38. Mr. Beasley made a motion to approve Ordinance No. 23-38, seconded by Mr. Dammeyer. Vote: all yeas. Motion carried.

Mr. Paulus made a motion to have Ordinance No. 23-39, an ordinance prohibiting certain truck traffic on Brandon north of Morgan Street be read by title only, a third time, seconded by Mr. Beasley. Vote: all yeas. Motion carried. Village Attorney Guillozet read by title only, the third reading of Ordinance No. 23-39. Mr. Beasley made a motion to approve Ordinance No. 23-39, seconded by Mr. Steinbrunner. Vote: all yeas. Motion carried.

Moving on to new business, Village Attorney Guillozet read by title only, the first reading of Ordinance No. 23-43, an ordinance amending Ordinance No. 22-68 the 2023 Annual Appropriation Ordinance and declaring an emergency. Fiscal Officer Ording explained that an increase in appropriations is necessary for the Street Fund, EMS Fund, and the Electric Fund. Mr. Paulus made a motion to declare the ordinance an emergency measure, suspend the rules, and have it read by title only for the second and third readings, seconded by Mr. Dammeyer. Vote: all yeas. Motion carried. Ordinance No. 23-43 was read by Village Attorney Guillozet a second and third time, by title only. Mr. Dammeyer made a motion to accept Ordinance No. 23-43 as read, seconded by Mr. Gigandet. Vote: all yeas. Motion carried.

Next for consideration was a recommendation from the Personnel & Policies Committee for an updated employment contract for Michael L. Busse as Village Administrator. Mr. Gigandet made a motion to approve the recommendation from the Personnel & Policies for the proposed contract, seconded by Mr. Griesdorn. Vote: all yeas. Motion carried.

Village Attorney Guillozet then read by title only, the first reading of Ordinance No. 23-44, an ordinance approving an updated contract for employment between the Village of Versailles, Ohio, and Michael L. Busse, as Village Administrator for the Village of Versailles, Ohio and declaring an emergency. Mayor Subler explained that his current contract with the Village expires September 8th, therefore, the need for the emergency

measure. Mr. Paulus made a motion to declare the ordinance an emergency measure, suspend the rules, and have it read by title only for the second and third readings, seconded by Mr. Dammeyer. Vote: all yeas. Motion carried. Ordinance No. 23-44 was read by Attorney Guillozet a second and third time, by title only. Mr. Paulus made a motion to accept Ordinance No. 23-44 as read, seconded by Mr. Beasley. Vote: all yeas. Motion carried.

Next discussed was a recommendation from the Personnel & Policies Committee for proposed revisions to the Personnel Policy Manual. Village Administrator Busse spoke on behalf of the Personnel & Policies Committee with regard to some minor changes to the Village's Personnel Policy Manual. He noted the new language within the training section clarifies the employee's repayment requirements and penalty for late payment. He explained that the proposed changes to the compensatory time are for the allowable banked hours and time to use hours. The existing policy only allowed for 18 hours to be banked with an employee having to use such hours within 60 days. The proposed new policy is to allow for up to 80 hours per calendar year. Upon the accumulation of 24 hours or more, each employee must submit a formulated plan as to the intended usage of time. He went on to explain minor changes are proposed for language concerning on call pay. Employees scheduled for on-call duty shall remain within a 45-minute drive time radius of the Village. Shifts for on-call duty commence at 7:00 a.m. Monday and cease the following Monday at 7:00 a.m. He informed Council Members that the last recommendation to the Personnel Policies Manual is to update the travel and expense reimbursement policy. To keep up with inflation and other cost increases, it is recommended that the General Services Administration (GSA) Table entitled Per Diem Rate for Meals & Incidentals for breakfast, lunch, and dinner be used for reimbursements to employees for out-of-pocket business expenses. The GSA Table is updated annually and provides meal expense per diems based on location where costs are incurred. After reviewing and discussing the recommended revisions, Mr. Griesdorn made a motion to approve the recommendation from the Personnel & Policies Committee for the proposed revisions to the Personnel Policy Manual and for the preparation of legislation, seconded by Mr. Dammeyer. Vote: all yeas. Motion carried.

Police Chief Bolin was in attendance to update Council Members on the status of the new cruiser that was budgeted for 2023. A 2022 V8 engine Dodge Durango was ordered in late 2022, to be delivered sometime early in 2023. Chief Bolin stated that after numerous calls, it has been determined that the Village will not receive the ordered vehicle and that the 2022 model is no longer available. The dealership stated they have a 2023 V6 Dodge Durango that they would sell to the Village for the same price that was budgeted for the 2022 V8 model or they could get a 2023 V8 Dodge Durango. The 2023 model would cost the Village an additional \$7,319. Chief Bolin informed Council members that area police departments are moving away from the V6 engines due to the number of mechanical issues and it was recommended by the Village's mechanic to go with a V8. He informed Council that the Darke County Sheriff's Department recently purchased several Chevrolet Tahoe's with the V8 engine. Currently, reviews of the Tahoe show it to be the most durable. After much discussion, Council members advised Chief Bolin to look into the availability and pricing of a V8 Tahoe. The chief will follow up with members at the next meeting.

Mr. Griesdorn made a motion to authorize the Village Administrator to enter into a utility extension agreement with Ryan McNeilan, seconded by Mr. Dammeyer. Vote: all yeas. Motion carried.

For the last item of new business, Mr. Dammeyer made a motion to authorize the administration of the Village of Versailles for the expenditure of \$500 in recognition of a public employee, seconded by Mr. Beasley. Vote: all yeas. Motion carried.

With all new business complete, Mr. Steinbrunner made a motion to enter into Executive Session to consider the employment and compensation of a public employee(s), seconded by Mr. Dammeyer. Vote: all yeas. Motion carried. Members entered Executive Session at 7:49 p.m. The Executive Session ended at 8:53 p.m. Upon returning to the regular meeting, Mayor Subler stated that no decisions had been made.

Moving on to Administrative Reports, Village Administrator Busse distributed his Administrator's Report to members and reported on the following items: We have a kickoff meeting for the Darke County Comprehensive Land Use Plan on Thursday at the Greenville Government Center at 5:45 PM. We will be remotely meeting with students from Ohio State University who are assisting Darke County in creating an updated Land Use Plan. The Klipstine Road concrete work is substantially complete. Tom's Construction plans to begin asphalt base work on Friday and will begin milling the road in preparation for paving on Monday. Paving is scheduled to be completed next week. The Electric Department continues to work on upgrading the primary electric along Reed Road. They are installing underground electric for a new home at 1061 Brahma in the Rosecomb Subdivision. They also replaced several dead electric meters this month. The Electric Department continues to work with King's Command on electric service upgrades for their facility. We are working with GPD to size and develop specifications for a planned capacitor bank to be installed on circuit #5 near the King's Command facility. The 2023 street repaving has been completed. The Street Department continues to complete various asphalt patches around the Village. The pool is now closed for the season. We are working on draining it down to winter levels and beginning the winterization process. We are working on the bid documents for the filters and the new equipment building. We have not yet received the plan approvals from ODH to proceed with the project. Access Engineering has completed their traffic study of Greenlawn Avenue. Street and Safety will need to meet to discuss a need to install stop signs at Homer and Wood Streets due to the street reconstruction and the traffic pattern change. Scotts Electric has completed most of the electrical wiring for the Wellfield control building. The meter vaults have been set. The Street Department is working on connecting the piping as time allows. Private well surveys are being completed at this time. There are 64 total properties. 41 of those have responded to our letter. 18 surveys were completed Monday and Tuesday. We have 13 scheduled for today (Wednesday) and 3 for Thursday. 7 properties did not schedule a time and just requested a call-in advance. We are planning on having someone from the Eagon staff visit the 23 properties that have not responded on Friday to hopefully schedule surveys for the following week. Brandstetter Carrol completed their structural survey of the Village / Township Hall building on August 18. They told us that it would be a few weeks before we receive a preliminary assessment report from them. The park swings have been ordered. They have an approximate 12-week lead time. The Braun ambulance is in the shop for repairs. We hope to have it back soon. After more than 51 years of service to the residents of Versailles, Carla Hummel has announced her retirement effective September 1, 2023. We will have an open house at the Utility Office on Carla's last day, Friday, September 1st from 1 to 3 p.m. Residents and community members are encouraged to stop in and wish Carla well in her retirement.

Fiscal Officer Ording distributed to Council Members the July Fund Report for Council and the July Tax Report.

Committee and Board reports were as follows:

- Street & Safety – meeting September 18, 2023 at 6:30 p.m. to discuss a need to install stop signs at Homer and Wood Streets due to the street reconstruction and traffic pattern change and to review Access Engineering's completed traffic study of Greenlawn Avenue.
- Personnel & Policies – meeting September 20, 2023 at 6:30 p.m.
- Planning Commission – meeting October 2, 2023 at 6:30 p.m.
- Board of Zoning Appeals – meeting August 28, 2023 at 6:30 p.m. to review a variance application by Weaver Brothers, 115 Subler Drive to construct a 4 x 8 two-sided on-premise business sign within an existing utility easement.
- Cemetery Board – meeting September 19, 2023 at 9:00 a.m.
- Tree Commission – meeting September 7, 2023 at 12:00 p.m.

Mr. Beasley reported that he may be absent at the September 13th meeting.

With no further business to conduct, Mr. Dammeyer made a motion to adjourn the meeting; Mr. Steinbrunner seconded the motion. Vote: all yeas. Motion carried.

Mayor Subler adjourned the meeting at 9:06 p.m.

Jeffry A. Subler, Mayor

Kathy Ording, Fiscal Officer