

Mayor Subler called the Council meeting to order at 7:00 p.m.

Roll call found the following Council Members present: Mr. Paulus, Mr. Berger, Mr. Dammeyer, Mr. Beasley, Mr. Griesdorn, and Mr. Steinbrunner. Also present was Village Administrator Hale, Fiscal Officer Ording, Village Attorney Tom Guillozet, Mr. Mike Busse, and Mr. Kyle Francis. Others in attendance were Mr. Mike Bowers and Mrs. Sue Leaugers.

Mayor Subler requested that the agenda be amended to include item B. under Executive Session; to consider confidential information related to the marketing plans and specific business strategy for an economic development project within the village.

Mr. Dammeyer made a motion to approve the consent agenda which included the following items:

- Approval of Agenda as amended to include item B. under executive session
- Approval of Minutes from the August 10, 2020 Special Meeting, the August 12, 2020 Public Hearing and the August 12, 2020 Regular Meeting
- Approval of List of Expenditures for August 26, 2020
- Acceptance of donations of \$250 for the Ward Park Court Improvement Project
- Acceptance of a \$1,000 donation for the Parks Fund
- Approval of the appointment of Mr. Jeffrey R. Subler to the Planning Commission to fulfill the remaining term of Mr. Eric Paulus

Mr. Berger seconded the motion. Vote: all yeas. Motion carried.

Fire Chief Brian Pearson presented to Council a proposal of the Darke County Association of Fire Chiefs. All Darke County Fire Departments are a part of an agreement for mutual aid for fire protection for the public sponsored by the Darke County Fire Chief's Association Inc. and The Darke County Office of Homeland Security and Emergency Management Agency. He explained that the proposal would be for the Darke County Association of Fire Chiefs to charge user fees for structure fires within the county that need assistance of mutual aid response from additional departments in addition to the district department. The mutual aid departments must provide personnel, supplies, and equipment on scene (location of incident) to qualify as a billable response. Cancelling a mutual response after activation, either while responding or after arrival on scene to where no service given from mutual aid would result in no billing. He explained that homeowners and property insurance provide coverage for structure fires requiring mutual aid assistance. If the property or homeowner chooses to not turn in a claim for insurance or the owner does not have insurance, no invoice would be sent. He further explained that service made by the Versailles Fire Department to Village of Versailles, Wayne Township, portions of York and Richland Township to where no assistance of mutual aid is needed for a structure fire response would result in no billing. The billing process would be handled by the DCAFC's secretary/treasurer and would not require any additional work done by the Village. The invoice would be sent directly to the property owner's insurance provider and would not be sent to the property owner. It would be considered a "soft" bill, meaning that if the insurance provider does not pay, the owner would not be billed. Chief Pearson explained that amounts collected by the DCAFC's would be placed in a fund to be used exclusively for fire-service-related training and education needs of the DCAFC's membership. The benefits to the Versailles Fire Department would be training and education opportunities funded through DCAFC's, saving money for other department needs. Mr. Dammeyer made a motion to authorize Fire Chief Pearson to vote in favor of the user fees for mutual aid structure fire response when members of the DCAFC's bring proposal to ballot, seconded by Mr. Paulus. Vote: all yeas. Motion carried.

Moving on to old business, Village Attorney Guillozet read by title only, a second time, Resolution No. 20-36, a resolution accepting the annexation of 2.392-acre and 15.902-acre tracts of land, more or less, into the Village of Versailles, Ohio.

The first item of new business was consideration of Ordinance No. 20-41, an ordinance amending Ordinance No. 19-70 The 2020 Annual Appropriation Ordinance, and declaring an emergency. Fiscal Officer Ording explained that the ordinance appropriates the money received from the County Auditor for participation in the Coronavirus Relief Distribution Fund. Ordinance No. 20-41 was read by title only, a first time by Village Attorney Guillozet. Mr. Paulus made a motion to read Ordinance No. 20-41 a second and third time, by title only, and declared an emergency, seconded by Mr. Beasley. Vote: all yeas. Motion carried. Ordinance No. 20-41 was read a second and third time by title only. Mr. Paulus made a motion to accept Ordinance No. 20-41 as read, seconded by Mr. Beasley. Vote: all yeas. Motion carried

Next, Ordinance No. 20-42, an ordinance approving a contract for employment between the Village of Versailles, Ohio and Michael L. Busse, for position of Village Administrator for the Village of Versailles, Ohio and declaring an emergency was read by title only, a first time. Mr. Paulus made a motion to read Ordinance

No. 20-42 a second and third time, by title only, and declared an emergency, seconded by Mr. Dammeyer. Vote: all yeas. Motion carried. Village Attorney Guillozet read Ordinance No. 20-42 a second and third time by title only. Mr. Dammeyer made a motion to accept Ordinance No. 20-42 as read, seconded by Mr. Steinbrunner. Vote: all yeas. Motion carried.

Ordinance No. 20-43, an ordinance approving a contract for employment between the Village of Versailles, Ohio and Kyle R. Francis, as Assistant Village Administrator for the Village of Versailles, Ohio and declaring an emergency was read by title only, a first time. Mr. Paulus made a motion to read Ordinance No. 20-43 a second and third time, by title only, and declared an emergency, seconded by Mr. Berger. Vote: all yeas. Motion carried. Village Attorney Guillozet read Ordinance No. 20-43 a second and third time by title only. Mr. Dammeyer made a motion to accept Ordinance No. 20-43 as read, seconded by Mr. Berger. Vote: all yeas. Motion carried.

Village Attorney Guillozet then read by title only, the first reading of Ordinance No. 20-44, an ordinance to amend Section 600.15 B. of The Zoning Ordinance of the Village of Versailles, Ohio.

The last item of new business was consideration of an employees' compensation hours. Village Administrator Hale explained that when the Coronavirus pandemic began in late March/early April, the Village Administrative Building was closed. Employees either worked from home or came into the office staggering days to limit the number of people in the building. The Utility Account Clerk should have been paid using administrative leave hours, not COVID. The COVID hours are for restricted use. Mr. Paulus made a motion to authorize the Fiscal Officer to pay the Utility Account Clerk for hours not worked in April as administrative leave vs COVID. Mr. Dammeyer seconded the motion. Vote: all yeas. Motion carried.

With all scheduled business complete, Mr. Berger made a motion to enter into Executive Session for the following:

- To consider the discipline of a public employee
- To consider confidential information related to the marketing plans and specific business strategy for an economic development project within the village.

Mr. Steinbrunner seconded the motion. Vote: all yeas. Motion carried. Members entered Executive Session at 7:33 p.m. Members returned from Executive Session at 8:20 p.m.

Upon returning from Executive Session, Mr. Dammeyer made a motion to authorize the Mayor enforce discipline of a public employee for the improper use of an electronic devise. Mr. Paulus seconded the motion. Vote: all yeas. Motion carried. Mayor Subler noted no other decisions had been made.

Moving on to Administrative Reports, Village Administrator Hale distributed his Administrator's Report to members and reported on the following items: The tennis/pickle ball court resurfacing project has been completed. The Village received \$28,611 from an Ohio Department of Natural Resources Nature Works grant for this project. The concrete pad at 11 E. Water Street has been removed and most of it replaced. I received a certificate from the State of Ohio recognizing the Versailles Electric Department with the RP3 "Platinum" designation. The RP3 designation recognizes public power utilities that demonstrate proficiency in four key disciplines: reliability, safety, workforce development, and system improvement. Criteria within each category are based on sound business practices and represent a utility-wide commitment to the safe and reliable delivery of service. Incoming Village Administrator, Mike Busse, along with Kyle Francis, Doug Jackson, and I held a conference call with representatives from Eagon & Associates to discuss opportunities to find additional water well sources within the area. We have requested Eagon begin researching the best available sites and report back to the Village within 5-6 weeks. At that point Village representatives will begin the process of working with property owners of the most likely areas for new wells to be located. I have assigned new addresses for all platted lots within the Chateau Subdivision. Some lots already had addresses, but due to the subdividing of lots to build "zero lot line doubles" additional house numbers were necessary. I have notified the post office, health department, auditor's office, and our utilities department. I have mentioned to Mike Busse and Kyle Francis that I believe the zoning codes currently used by the Village of Russia would be a good basis for new zoning codes for the Village of Versailles. George Luce with Best Equipment has informed us that the new automated garbage truck is supposed to be delivered around the end of this week. We have only one sidewalk from the 2019/2020 sidewalk maintenance project that has not been repaired. I have coordinated with Kathy Ording and we are working through the repair and assessment process. My final day in the office will be Thursday, August 27<sup>th</sup>. I want to thank everyone involved with the Village of Versailles for their help and cooperation over the last eight years. I am sincerely grateful for the opportunity afforded to me as the Village Administrator in this great community.

Fiscal Officer Ording reported that she would email the July financial reports to Council members.

Committee and Board reports were as follows:

- Street & Safety – met August 13<sup>th</sup> to discuss a stop sign for E Ward St & Maple St
- Cemetery Board – met August 18<sup>th</sup>. Next meeting September 15, 2020 at 9:00 a.m.
- Park Board – met August 13<sup>th</sup>. Discussed installing a dual AED swing at Ward Park
- Tree Commission – met August 13<sup>th</sup>. Discussed a dedication of planting a tree in memory of Carl Moorman.

Council members thanked Rodd Hale for all of his work done for the Village over the past 8 years. Best wishes as he moves to Florida to continue his career in public service.

With no further business to conduct Mr. Dammeyer made a motion to adjourn the meeting, Mr. Steinbrunner seconded the motion. Vote: all yeas. Motion carried.

Mayor Subler adjourned the meeting at 8:59 p.m.

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Jeffry A. Subler, Mayor

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Kathy Ording, Fiscal Officer