

Mayor Subler called the Council meeting to order at 7:00 p.m.

Roll call found the following Council Members present: Mr. Paulus, Mr. Beasley, Mr. Griesdorn, and Mr. Steinbrunner. Mr. Dammeyer and Mr. Gigandet were absent. Also present were Village Administrator Busse, Fiscal Officer Ording, Assistant Village Administrator Francis, and Village Attorney Guillozet. Meladi Brewer, reporter for the Greenville Daily Advocate & Early Bird was also in attendance.

Mayor Subler requested that the agenda be amended to add under the consent agenda, item 3. D. Approval of the reappointment of Mr. Shane Stonebraker to the Records Commission. He also requested to add an executive session, item 7. A. To consider the sale of public property.

Mr. Paulus made a motion to accept the amended consent agenda items which included approval of the following:

- Approval of the Agenda as amended
- Approval of Minutes from the January 11, 2023 Regular Meeting
- Approval of List of Expenditures for January 25, 2023
- Consideration of motion to approve the reappointment of Mr. Shane Stonebraker to the Records Commission

Mr. Beasley seconded the motion. Vote: all yeas. Motion carried.

For the first item of new business, Village Attorney Guillozet read by title only, the first reading of Resolution No. 23-02, a resolution authorizing the sale of certain vehicles and equipment not needed for any municipal purpose.

Village Attorney Guillozet then read by title only, the first reading of Resolution No. 23-03, a resolution authorizing the Fiscal Officer to advertise for bids for the 2023 Street Maintenance Project, and declaring an emergency.

Next was consideration of a recommendation from the Cemetery Board to authorize the Village Administrator to enter into a contract for the purchase and setup of recordkeeping software for the cemetery. Mr. Busse stated that the software is through Cemify and it would allow for recordkeeping and mapping. The cost is \$14,685 for the initial setup and \$1,239 per year annual maintenance fee. Mr. Griesdorn made a motion to approve the recommendation from the Cemetery Board for the purchase of the Cemify software, seconded by Mr. Steinbrunner. Vote: all yeas. Motion carried.

Council members then considered a recommendation from the Tree Commission to award the contract for the 2023 Street Right of Way Tree Trimming Project. Mr. Busse said that the Village received 2 quotes; Fitzwater Tree & Lawn Care at \$35,000 and Grilliot Tree Trimming and Stump Grinding at \$7,480. It is recommended to award the contract to Grilliot Tree Trimming and Stump Grinding. Mr. Paulus made a motion to award the 2023 Street Right of Way Tree Trimming contract to Grilliot Tree Trimming and Stump Grinding for \$7,480, seconded by Mr. Steinbrunner. Vote: all yeas. Motion carried.

Council members also considered a recommendation from the Tree Commission to award the contract for the 2023 Electric Line Clearance Tree Trimming Project. Mr. Busse said that the Village received 2 quotes. The quotes were for inside and outside the corporation. Fitzwater Tree & Lawn Care quoted a price of \$16,000 (Base Bid #1) for tree trimming inside the corporation and \$31,700 (Base Bid #2 – Base Bid #4). Nelson Tree Service provided a time and material price for a crew and equipment only and Tree Care, Inc responded January 23, 2023 stating they could not complete in the timeframe specified; therefore, no quote was provided. Mr. Busse stated that the 2023 Capital Improvement Plan budget for this work was \$50,000. It is recommended to award the contract to Fitzwater Tree and Lawn Care for tree trimming both inside and outside the corporation for \$47,700. Mr. Griesdorn made a motion to award the 2023 Electric Line Clearance Tree Trimming contract to Fitzwater Tree & Lawn Care for \$47,700, seconded by Mr. Beasley. Vote: all yeas. Motion carried.

The next item for new business was a recommendation from the Finance & Audit Committee to prepare legislation to adjust rates, terms, and conditions for water and sanitary sewer services provided by the Village of Versailles, Ohio. Village Administrator Busse and Assistant Village Administrator Francis met with the Finance & Audit Committee prior to the meeting to discuss adjusting the water and sanitary sewer rates. Council members reviewed the current charges and proposed increases. After much discussion, Mr. Beasley made a motion to approve the recommendation from the Finance & Audit Committee to prepare legislation to adjust rates, terms and conditions for water and sanitary sewer services provided by the Village of Versailles, seconded by Mr. Steinbrunner. Vote: all yeas. Motion carried.

The last item of new business was consideration of a motion to approve the Village Administrator to purchase an air compressor from Ohio Cat for \$25,310. Assistant Village Administrator Francis explained that this would replace a 1995 air compressor. Mr. Griesdorn made a motion to approve the Village Administrator to purchase an air compressor from Ohio Cat for \$25,310, seconded by Mr. Beasley. Vote: all yeas. Motion carried.

With all new business complete, Mr. Steinbrunner made a motion to enter into Executive Session to consider the sale of public property, seconded by Mr. Beasley. Vote: all yeas. Motion carried. Members entered Executive Session at 7:37 p.m. The Executive Session ended at 7:53 p.m. Upon returning to the regular meeting, Mayor Subler stated that no decisions had been made.

Moving on to Administrative Reports, Village Administrator Busse distributed his Administrator's Report to members and reported on the following items: the 2023 Freightliner rear load trash truck was delivered on Monday. We are working on getting door decals installed on it and we have ordered a new two-way radio. Once these are installed, we intend to put it in service. The PTI for the wellfield and raw water line was submitted to the Ohio EPA last week. Once we obtain approval, we will begin work installing water line and conduit through the fields. We continue to explore financing for the project. (EPA/OWDA/Local funding). We have begun ordering long lead-time equipment such as VFD drives and control panels for the wellfield. The Electric Department continues to work on the pole relocations along Klipstine Road in preparation for the street reconstruction project. Vaughn has a day or so left of work to complete on the rebuilding of the electric poles and lines on Kley road. This project has gone very well. The Electric department has begun replacing some of the street lights along West Street with LED conversions. As time allows, they will complete the street light conversion on West Street and then move into the downtown area. We have received the balance of the water meter radios and will continue installing them as time allows. We hope to complete most of this project before the spring mowing season. We have scheduled software training for the office staff on February 14th and 15th. We are in the process of replacing the main bearing and fixing some broken supports on the Ward Park merry-go-round. Once the repairs have been completed, we intend to have the street department sand it down and repaint the base green and rails yellow before we reinstall it. We have applied for an EPA grant to purchase leak detection equipment. This equipment would be used by our staff to spot check areas where we suspect a leak may be occurring. The requested equipment is just under \$4,000.00.

Fiscal Officer Ording reported that the Village has received the 2<sup>nd</sup> payment from the National Opioids Settlement of \$908.43.

Committee and Board reports were as follows:

- Finance & Audit Committee – met prior to the meeting. Also meeting February 22, 2023 at 6:00 p.m.
- Planning Commission – meeting February 6, 2023 at 6:30 p.m. to present proposed draft language to the Commission concerning downtown parking regulations.
- Board of Zoning Appeals – met January 17th to review an application for variance filed by Jordan Staugler, 79 Elmwood Drive and an application filed by Versailles Trackage Storage, 34 Monument Street.
- Cemetery Board – meeting February 21, 2023 at 9:00 a.m.
- Tree Commission – met January 25<sup>th</sup>. Tree Commission member, Mr. Kueterman has offered to donate a tree for the Arbor Day celebration.

With no further business to conduct, Mr. Steinbrunner made a motion to adjourn the meeting; Mr. Beasley seconded the motion. Vote: all yeas. Motion carried.

Mayor Subler adjourned the meeting at 8:10 p.m.

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Jeffrey A. Subler, Mayor

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Kathy Ording, Fiscal Officer