

**Versailles Village Council Meeting  
Held at EMS Facility**

**October 14, 2020**

Mayor Subler called the Council meeting to order at 7:00 p.m.

Roll call found the following Council Members present: Mr. Paulus, Mr. Berger, Mr. Dammeyer, Mr. Beasley, and Mr. Griesdorn. Mr. Steinbrunner was absent. Also present were Village Administrator Busse, Fiscal Officer Ording, and Village Attorney Tom Guillozet.

Mayor Subler requested that the agenda be amended to include the following items: under the consent agenda, item 3. D. Approval of a recommendation from EMS Administrator Matt Harvey to appoint Nathan Schutz as an EMT for Versailles EMS, under new business, item 6. J. Consideration of a recommendation from the Tree Commission to use Gehret Nursery as the fall tree vendor, and under executive session, item 7. D. Conference with attorney for the public body concerning disputes involving the public body that are subject of court action.

Mr. Dammeyer made a motion to accept the consent agenda items which included approval of the following:

- Approval of Agenda as amended
- Approval of Minutes from the September 23, 2020 Regular Meeting
- Approval of expenditures as of October 14, 2020
- Approval of a recommendation from EMS Administrator Matt Harvey to appoint Nathan Schutz as an EMT for Versailles EMS

Mr. Berger seconded the motion. Vote: all yeas.

Scheduled for public discussion was the item of scheduled November and December Council Meetings. Due to the Thanksgiving holiday, Mr. Dammeyer made a motion to reschedule the November 25th Council Meeting to Monday, November 23rd. Due to Christmas, Mr. Dammeyer made a motion to reschedule the December 23rd meeting to Monday, December 21, 2020. Mr. Berger seconded the motion. Vote: all yeas.

Next under old business, Mr. Paulus made a motion to have Ordinance No. 20-45 read a third time, by title only, seconded by Mr. Dammeyer. Vote: all yeas. Motion carried. Village Attorney Guillozet read by title only, the third time, Ordinance No. 20-45, an ordinance to rezone 5.892 acres located along Baker Road within the Village of Versailles, Ohio from R-2 to R-PUD classification. Mr. Beasley made a motion to accept Ordinance No. 20-45 as read, seconded by Mr. Dammeyer. Vote: all yeas. Motion carried.

Village Attorney Guillozet read by title only, the second reading of Resolution No. 20-47, a resolution authorizing the Mayor and the Fiscal Officer to enter into a contract with York Township for fire protection.

Village Attorney Guillozet then read by title only the second reading of Resolution No. 20-48, a resolution authorizing the Mayor and the Fiscal Officer to enter into a contract with Richland Township for fire protection.

He also read by title only, the second reading of Resolution No. 20-50, a resolution authorizing the Mayor and Fiscal Officer of the Village of Versailles to enter into a contract with the Village of Russia, Shelby County, Ohio, for Emergency Medical Services.

Resolution No. 20-51, a resolution authorizing the Mayor and Fiscal Officer of the Village of Versailles to enter into a contract with Houston Joint Ambulance District, Shelby County, Ohio, to provide Emergency Medical Services was read by title only, a second reading.

For the last item of old business, Mr. Paulus made a motion to take from the table Resolution No. 20-49, a resolution authorizing the Mayor and Fiscal Officer of the Village of Versailles to enter into a contract with Wayne Township for Emergency Medical Services, seconded by Mr. Dammeyer. Vote: all yeas. Motion carried.

Moving on to new business, Village Attorney Guillozet read by title only, the first reading of Resolution No. 20-49, a resolution authorizing the Mayor and Fiscal Officer of the Village of Versailles to enter into a contract with Wayne Township for Emergency Medical Services.

Also read for the first reading, by title only, was Resolution No. 20-53, a resolution authorizing the Mayor and Fiscal Officer of the Village of Versailles to enter into a contract with Wayne Township for fire protection.

Next was consideration of Ordinance No. 20-54, an ordinance amending Ordinance No. 19-70 The Annual Appropriation Ordinance, and declaring an emergency. Fiscal Officer Ording explained the amendment is for the third distribution for the Coronavirus Relief Distribution Fund. Village Attorney Guillozet read Ordinance No. 20-54 a first time by title only. Mr. Dammeyer made a motion to have Ordinance No. 20-54 read a second and third time, by title only, and declared an emergency, seconded by Mr. Beasley. Vote: all yeas. Motion

carried. Ordinance No. 20-54 was read by title only a second and third time. Mr. Paulus then made a motion to accept Ordinance No. 20-54 as read, seconded by Mr. Berger. Vote: all yeas. Motion carried.

A recommendation from the Street & Safety Committee to create a three way stop at the intersection of Maple Street and East Ward Street was discussed. Village Administrator Busse stated that the committee met recently to review this area due to the possibility of increased traffic. Residents of the area commented that a stop sign was in place on E. Ward St. at Maple Street at one time. They said it was removed and never replaced. The residents felt the general speed of traffic in the area was too high and that something needed to be in place. The Street & Safety Committee discussed and reviewed the area. It is recommended to make the intersection of E. Ward St. and Maple Street a three-way stop. Mr. Beasley made a motion to accept this recommendation from the Street & Safety Committee, second by Mr. Paulus. Vote: all yeas. Motion carried.

Village Attorney Guillozet then read Ordinance No. 20-55, an ordinance to establish a three way stop at the intersection of Maple and East Ward Streets.

Village Administrator Busse stated to Council members that Mr. Luke Cox has completed his probationary period as an Electric Lineman I for the Village. He has obtained his CDL and has been working well for the department and is recommending full-time status. Mr. Griesdorn made a motion to approve regular, full-time employment status of Mr. Cox as Lineman I, seconded by Mr. Berger. Vote: all yeas. Motion carried.

Next, Council members discussed the proposed plan for a drive-thru at the back of the Sweet Shop. Village Administrator Busse explained that a drive-thru is being considered. It would be off of the alley at the rear of the building. He stated that the plans would keep the alley open for traffic. Council members reviewed pictures of the alley and area of the drive-thru. Village Administrator Busse stated it is only being considered and that no official plans have been received.

Next, Mr. Dammeyer made a motion to authorize the Village Administrator to purchase materials from Core & Main in the amount of \$17,363.70 for the Klipstine Road Storm/Sanitary Sewer Project, seconded by Mr. Paulus. Vote: all yeas. Motion carried.

For the last item of new business, Mr. Dammeyer made a motion to accept the recommendation from the Tree Commission to use Gehret Nursery as the fall tree purchase vendor, seconded by Mr. Berger. Vote: all yeas. Motion carried.

With all scheduled business complete, Mr. Paulus made a motion to enter into Executive Session for the following:

- To consider the promotion of a public employee
- To consider the employment of a public employee
- To consider the purchase of property for public purposes
- Conference with attorney for the public body concerning disputes involving the public body that are subject of court action

Mr. Dammeyer seconded the motion. Vote: all yeas. Motion carried. Members entered Executive Session at 7:28 p.m. Members returned from Executive Session at 8:57 p.m.

Upon returning from Executive Session, Mr. Dammeyer made a motion to hire Mr. Caleb Christian full time as a Street General Laborer, effective October 18, 2020, seconded by Mr. Berger. Vote: all yeas. Motion carried.

Mr. Dammeyer made a motion to authorize the Village Administrator to negotiate a real estate purchase option agreement, seconded by Mr. Berger. Vote: all yeas. Motion carried.

Moving on to Administrative Reports, Village Administrator Busse distributed his Administrator's Report to members and reported on the following items: The Street Department has completed the repair of the water leak in front of Park National Bank and the water service to Ernst Sporting Goods. We had Aqua-Line Leak Detection Services complete a post repair survey of all areas that showed indications of previous leaks. None were detected during the post repair survey. PAB Construction has completed the concrete repairs on Hubert Drive. Village staff picked up the cones and ran the street sweeper to clean up after the project. Western Ohio Asphalt sealing has been contracted to complete approximately 2.24 miles of crack sealing in the following areas: Baker Road from Jackson Street to Vista Drive, Center Street from Ward to Water Street, East Street from Park Blvd to Water Street, Steffin Street from Moore Parkway to Main Street, Grand Avenue from West Street to Marker Road. The project cost is not to exceed \$7,500.00. Due to the current work load and the plan to complete the downtown 4kV to 12kV conversion in early November we would like to delay turning on the downtown Christmas lights until the weekend after Thanksgiving. Electric personnel continue to work on 4kV conversion items in the east portion of the village. They have completed the installation of the transformer for Casey's. The planned outage for the switch over to 12kV to provide permanent power to Casey's was completed on October 6th. Work has begun on the North Center Street electrical system upgrade project. Ruhenkamp's have bored and pulled in the underground conduits at Kamp Pallets. Vaughn Industries will be in

next week to begin setting new poles. The ADA swings were delivered October 7th and have been installed at Ward Park. We will need to make some adjustments to the height based on comments from residents. The park restrooms will be closed at the end of the month. (Sooner if the weather turns cold.)

Fiscal Officer Ording reviewed the August Income Tax Summary with Council Members. She explained that the Village income tax collections are down from the same time last year. This is mainly due to the effects the pandemic has had on local businesses. While the business collections are down, payroll withholding tax collections are up. The Village has seen much activity over the summer and this has contributed to the increase in withholding tax. To date, overall tax collections are down approximately 2%. This will be monitored as the 2021 Budget is prepared.

Committee and Board reports were as follows:

- Finance & Audit – met prior to the Council meeting to review the expenses to the Coronavirus Relief Distribution Fund. Mr. Paulus reported to Council that legislation is needed for the expenses made to the fund. Mr. Griesdorn made a motion to create legislation for the Coronavirus Relief Distribution Fund expenses, seconded by Mr. Dammeyer. Vote: all yeas. Motion carried.
- Street & Safety – met September 28<sup>th</sup> for the discussion of stop signs at Maple St and E Ward St
- Cemetery Board – meeting scheduled October 20, 2020 at 9:00 a.m.
- Tree Commission – met October 12<sup>th</sup> for the selection of fall tree purchase vendors

With no further business to conduct Mr. Dammeyer made a motion to adjourn the meeting, Mr. Berger seconded the motion. Vote: all yeas.

Mayor Subler adjourned the meeting at 9:28 p.m.

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Jeffry A. Subler, Mayor

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Kathy Ording, Fiscal Officer