

Mayor Dammeyer called the Council Meeting to order at 7:00 p.m.

Roll call found the following Council Members present: Mr. Paulus, Mr. Griesdorn, Mr. Steinbrunner, Mrs. Dieringer, Ms. Shaffer, and Mr. Weaver. Also present were Village Administrator Francis, Fiscal Officer Apple, Attorney Tom Guillozet, police Chief Josh Bolin, Police Officer Jason Penny.

The Pledge of Allegiance and Invocation was led by Mayor Dammeyer.

Ms. Shaffer made a motion to accept the consent agenda which included approval of the following:

- Approval of Agenda
- Approval of Minutes from the October 22, 2025 Regular Meeting
- Approval of List of Expenditures for November 11, 2025

Mrs. Dieringer seconded the motion. Vote: all yeas. Motion carried.

No Public Discussion was had.

Old Business started with Mr. Paulus making a motion to have Ordinance No 25-48, an ordinance prohibiting parking on the north side of West Main St and the West Side of Grand Ave, between Columbia Street and Marker Road within the Village of Versailles and proscribing the penalties for Violation Thereof to be read by title only for a third and final time. Mr. Weaver seconded the motion. Vote: yeas. Motions Carried. Mr. Steinbrunner made a motion to approve Ordinance No. 25-48 as read, seconded by Ms. Shaffer. Vote: all yeas. Motion carried.

Attorney Guillozet then read all of the following Resolutions by title only for the second reading:

Second reading of Resolution No. 25-49, a resolution authorizing the Mayor and the Fiscal Officer to enter into a contract with York Township for fire protection

Second reading of Resolution No. 25-50, a resolution authorizing the Mayor and the Fiscal Officer to enter into a contract with Richland Township for fire protection

Second reading of Resolution No. 25-51, a resolution authorizing the Mayor and the Fiscal Officer of the Village of Versailles to enter into a contract with Wayne Township for fire protection.

Second reading of a Resolution No. 25-52 a resolution authorizing the Mayor and Fiscal Officer of the Village of Versailles to enter into a contract with the Village of Russia, Shelby County, Ohio, for Emergency Medical Services.

Second reading of a Resolution No 25-53. a resolution authorizing the Mayor and Fiscal Officer of the Village of Versailles to enter into a contract with Wayne Township for Emergency Medical Services.

Moving on to New Business Attorney Guillozet read Resolution No. 25-56 a resolution authorizing the Fiscal Officer to advertise for bids for the Terry Street 500,000 Gallon Water Tower Interior Coating Improvement Project and declaring an emergency for the first reading. Mr. Paulus motioned to read the following ordinance for a second and third time by title only. Seconded by Mr. Griesdorn. Vote: yeas. Motion Carried. Attorney Guillozet ready by title only for a second and third time. Mr. Steinbrunner made a motion to approve Resolution No. 25-56 seconded by Mr. Weaver. Vote: yeas. Motion Carried.

Next was discussion on scheduling a Council Workshop to discuss the Police Department Feasibility Study recently performed by Garmann Miller. Workshop was scheduled for December 3, 2025 at 6:30 at the Fire/EMS Station.

Mr. Griesdorn made a motion to enter into Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee. Seconded by Mr. Steinbrunner. Vote: yeas. Motion Carried. Members entered executive session at 7:12 p.m. The executive session ended at 7:33 p.m.

Upon returning to the regular meeting, Mr. Paulus made a motion to hire Dustin Johns as the Interim EMS Chief as of November 12, 2025. Mr. Weaver seconded the motion. Vote: yeas. Motion Carried.

Mayor informed that he will be going to talk to the third-grade class about local government. He also thanked Mr. Paulus for helping out lighting the town for the Hometown Christmas.

Village Administrator Franics went over the following:

1. Village Park restrooms were closed for the season on October 24th.
2. The Indian Creek Ball Diamond dugout shelters have been completed. Village personnel poured all of the concrete, performed dirt grading, seeding, and demolition work of the former dugouts. Versailles Youth Baseball provided the labor to construct the actual dugout shelters as part of their contribution towards the project. In discussion with Youth Baseball, they also agreed to use the bulk of their portion of their annual capital expenditure allowance for 2025 to go towards two new 21' aluminum benches that Village personnel will install in each structure. The fencing around the new dugouts will be installed this winter. I have submitted our reimbursement request to the Darke County Parks for the dugout structures as we received a grant earlier this year for that portion of the project totaling \$9,182.00.
3. GPD Group is currently in discussion with large equipment vendors/suppliers regarding numerous exceptions with regards to liquidated damages and warranties that were required as part of the equipment bid package for the McGreevey Rd. Substation. The intent is to have a formal recommendation on who to award contracts to with regards to the major equipment at the November 24th council meeting.
4. The Electric Dept. performed system switching the morning of 11/11 to allow for the Greenlawn Substation to be taken off-line to allow the replacement of a damaged recloser for Circuit #9. The recloser was damaged back on Sept. 22nd. A replacement recloser has been sourced and will be installed with testing set to take place later this week or first of the week. Village linemen are handling the change out in the substation with an outside testing vendor. Substation bypass switches above the Circuit #9 recloser will also be taken apart and tested as they appear to have taken some damage during the event back on Sept. 22nd. While the Greenlawn Substation is off-line, Village linemen will install two gate-operated air brake (GOAB) switches on both Circuit #8 and Circuit #9 out at the substation. These switches will greatly help switching Village circuits and isolating areas of the system when needed.
5. I attended the APPA RP3 Review Panel meeting in Arlington, VA Oct. 20th through 23rd.
6. Street Laborer Corey Yount was bestowed with an AMP Hard Hat Safety Award on October 28th. The award was presented to him by Jim Eberly with AMP during the monthly safety training meeting. Although this award has historically gone to electric department personnel, Corey was nominated by myself and Electric Foreman Scott Riley as a model candidate for this prestigious award.
7. I have joined a committee to help review the AMP Circuit Rider program that provides lineworker and technical assistance to smaller members. Versailles has used the circuit rider program in the past for assistance when key personnel are not available for various reasons. The Village Electric Dept. has since grown over the years and the likelihood of us needing the program has gone down. However, this is a very important program in a time of emergency for a smaller member and the program was crucial during the Lakeview Tornado event last year.
8. The Village participated in a joint paving project on Hickey Ave. this summer in conjunction with the Darke County Engineer's paving project on Versailles-SE Rd. The Village agreed to pay for the asphalt resurfacing work inside of the Village corporation limits up to Klipstine Rd. while the county handled all costs outside of the Village as Versailles-SE Rd. is a county road. The Villages portion of this paving project was \$28,676.00. This cost was budgeted in the 2025 Five-Year CIP paid for out of the Half-Percent Income Tax Fund with a budget item of \$50,000. The Village in advance of the paving project contracted with J-Milling to mill 1.5" of asphalt off the Hickey Ave. roadway at a cost of \$8,250.00 as part of that budget item.
9. The yard waste pile is set to be ground by ReSource Recycling in the next few weeks. This is the second and final grinding of the 2025 season.
10. The last day for curbside yard waste collection took place on Nov. 7th. Leaf collection continues throughout the Village through the first week of December.
11. Street personnel are working on two fire hydrants that were identified as needing repairs during past fire hydrant flushing activities on Pearl St. and Euclid St. Both hydrants have been found not to be repairable and must be completely replaced.
12. The S. Center St. Sanitary Sewer Improvements Project will likely be starting late the week of Nov. 17th or the week of Nov. 24th. A subcontractor to Shinn Bros., Inc. has already performed camera inspection, cleaning, and obstruction removal in the existing sanitary sewer mains in the project area. This subcontractor will next come in and line the existing clay sanitary sewer mains with a PVC liner and a separate subcontractor will coat the interior of the existing brick and block sanitary sewer manholes in the area. Once the lining and coating work is complete, Shinn Bros. will then come into the project area and install replacement sanitary sewer laterals for each property in the right-of-way and easement areas.

Lawn and hard surface restoration will then take place in the spring. Shinn Bros. has indicated that excavation and lining work will be complete by the end of this year.

13. The Hometown Christmas Event took place Nov. 7th from 5PM-8PM. The event was once again a huge success with great turnout. This was likely greatly helped with good weather and no football playoff game. This event would not be possible without the large amounts of donations that are received each year from the Versailles Area Chamber of Commerce, local businesses, groups, clubs, and individual donors. This year's committee was made up Jackie Briscoe, Chris Lennon, Jodie Bohman, and Tracy Deloye. A special thank you is in order for the Versailles Eagles and Eagles Auxiliary who opened the club and provided for the Breakfast With Santa Event on Saturday morning. Kings Command Foods also made a large donation to the event this year that allowed for the purchase of an inflatable Snow Globe in which visitors could go inside and get their picture taken. This item was a huge hit this year. Additional adult volunteers will be needed for this event next year and going forward in order for it to keep going. This includes volunteers for setup, during the event, and tear down.
14. The Fire and EMS Levies in both the Village and Wayne Township on Nov. 4th passed in both jurisdictions with over 80% approval.
15. We have been officially notified that we are to be awarded a \$250,000 grant for the N. West St. Phase II Project through the Ohio Department of Development 629 Funds. This \$1M+ project will connect Industrial Parkway to N. West St. near the north water tower. The project allows for better truck traffic flow away from Baker Rd. and creates road frontage for future development in the Village-owned 18-acre development property just north of Baker Rd. In addition, ODOT has sent us the ODOT Jobs and Commerce Grant acceptance documents for the \$250,000 grant for the N. West St. Phase II Project.

Mr. Paulus made a motion to authorize the Village Administrator to accept the ODOT 629 Funds Grant in the amount of \$250,000 for the N. West St. Phase II Project and was seconded by Mr. Griesdorn. Vote: yeas. Motion Carried

Mr. Paulus made a motion to authorize the Village Administrator to accept the ODOT Jobs and Commerce Grant in the amount of \$250,000 for the N. West St. Phase II Project and was seconded by Mr. Steinbrunner. Vote: yeas. Motion Carried.

16. Kahle Technologies is set to start this week at the WWTP replacing several variable frequency drives (VFD's) that run numerous pieces of treatment equipment and pumps around the plant. The drives and labor were part of the Village's CIP as a preventative and proactive replacement project to replace these units before they fail as they are highly specialized components that are not off the shelf, many of which that run 24/7, 365 days a year.
17. Treatment personnel have dialed in the water softness level from the water treatment plant back to what it was prior to the Reed Rd. wellfield coming online in May 2025. This has been a process as Well #12 and #13 at Reed Rd. have different hardness characteristics from one another that involves operators making different feed rate adjustments for soda ash and lime at the treatment plant to get to the desired water softness levels.
18. Through 2025, the Village has been working with PMG Consulting to submit to the Ohio EPA to eliminate feeding alum at the water treatment plant as part of the softening process. We feel that feeding alum is not needed with the treatment plant being a ground water plant in which the Ohio EPA itself has stated in past conversations that they too felt alum wasn't needed. Alum was added into the water treatment plant design with the current water plant going online in early 2026. Alum is typically used in surface water plants only. The study and report will soon be submitted to the Ohio EPA for review and next steps to begin the process of removing this chemical from the treatment sequence. Removal of this chemical feed will result in lower O&M treatment costs, eliminate a large bulk alum tank in the plant, and remove the alum feed system entirely from the plant. As part of the Water Plant Preliminary Engineering Study, we are looking at potentially using the alum feed system area in the plant for the potential change to sodium hypochlorite (liquid chlorine) feed at the plant and eliminate chlorine gas use entirely for disinfection.
19. Street personnel last week began installing new sign posts and signage along N. Center St. in the recently annexed road right-of-way area between Industrial Parkway and Groff Mowing and Lawncare's north property line. The corporation limit sign has been moved out to the north property line of Groff Mowing and Lawncare as well as a 35 MPH sign for those coming into town from the north. Earlier this fall the centerline in this area was repainted to a double-yellow centerline to prevent passing in the area which is standard of all areas inside of the corporation limit. Additional 35 MPH signs are also being installed in the area between Morgan St. and the new corporation limit sign to help control speed and improve safety in the area.
20. Water and Wastewater Plant personnel continue with the Village's annual fire hydrant flushing program that is required by the Ohio EPA.

21. Garman Miller has provided their Facility Study for the Versailles Police Department that looked at both the current Village Hall Building and an addition onto the Versailles Fire/EMS Station. Preliminary construction cost estimates have also been provided.
22. Jacobs Engineering is winding down on their Preliminary Engineering Studies for both the water and wastewater plants. Preliminary construction estimates have been provided and we are awaiting the final study reports that will hopefully be available in the coming weeks. We have a meeting with Jacobs and the SW Ohio EPA Nov. 17th to discuss potential changes to the Village's NPDES discharge limits if the wastewater plant was expanded.
23. Utility locates have been called in by A. Brown & Sons Nursery for the annual tree lottery planting project which means they are nearing being ready to install those trees.
24. We have worked with NKTelco to install a new Village fiber optic line between the Village Admin Building and the Police Dept. This replacement was needed to reroute the existing fiber optic line away from the parking lot and former shop area at 137 N. Center St. allowing for the removal of the last utility pole in the parking lot area. In addition, this fiber optic line was multi-mode and needed to be replaced with single-mode due to today's increased data demand on the Village's network due to VoIP phones, security cameras, and everyday data needs.
25. In discussion with the Darke County Commissioners, it appears that the State of Ohio will take applications for another round of demolition projects in 2026. We will continue to monitor this as this may allow for the demolition of the former Street/Electric Shop at 137 N. Center St. that is well beyond repair and located in the flood plain of Swamp Creek. Once NKTelco vacates the 220 W. Main St. facility (former life squad building), the police cruisers are planned to move to that facility that is in much better condition.
26. Tree Commission: Meeting Friday Nov. 14th at Noon.
27. Park Board: Meeting held Nov. 5th at 6:30PM that provided an update on the 2025 Darke County Parks Grant Project with the Indian Creek Diamond Dugout Shelters, planned future CIP projects for 2026, updates on various Park projects, and review of the 2026 pool operation financials.
28. BZA: Meeting held Nov. 5th at 6:00PM to discuss BZA Case No. 25-11 a variance request filed by Terry Cotterman, 690 E. Ward St. The setback variance request was to install a fence within the two-foot setback area along the frontage of the property along Maple St. In addition, Mr. Cotterman asked for a variance to construct a 48" tall fence along the frontage of Maple St. This property is zoned R-2 Residential District. The setback variance request was denied by the board, with the height variance being granted.

Fiscal officer informed budgeting for 2026 has started and will be bringing to council soon. Also informed council we only have 3 meeting until 2026.

Village Attorney had nothing to report

Committee & Board Reports:

Finance & Audit (Mr. Paulus) - Met November 12, 2025 to discuss the Capital Budget and Compensation Budget. Set next Finance and Audit Meeting on Monday December 15th to discuss 2026 Budget.

Street & Safety (Mr. Steinbrunner) – Nothing to report.

Personnel & Policies (Mr. Griesdorn) - Meeting November 24 @ 6:00 pm.

Planning Commission (Mr. Paulus) – Nothing to report.

Board of Zoning Appeals (Village Administrator) - Met November 5, 2025

Cemetery Board (Mr. Weaver) – Meeting Tuesday November 18, 2025

Park Board (Mr. Griesdorn) - Met November 5, 2025, year end meeting and discussed the progress on Indian Creek Dugouts.

Tree Commission (Ms. Shaffer) – Meeting November 14, 2025 12:00 pm

Facilities (Mrs. Dieringer) – Nothing to report.

Emergency Services Committee (Mr. Griesdorn) – Mr. Griesdorn announced as the voters Graciously passed the Fire & EMS Levies, this committee is now disbanded.

Announcements – Next Council Meeting will be on Monday November 24, 2025 @7:00 p.m.

Council, Mayor, and all Staff would like to thank everyone who voted for the Fire and EMS Levies.

A motion from Mr. Griesdorn to adjourn the meeting and seconded by Ms. Shaffer.

Mayor Dammeyer declared the meeting adjourned at 8:17 p.m.

Todd M. Dammeyer, Mayor

Alisha Apple, Fiscal Officer