

**Versailles Village Council Meeting
Held at Fire/EMS Facility**

November 13, 2024

Mayor Dammeyer called the Council meeting to order at 7:00 p.m.

Roll call found the following Council Members present: Mr. Paulus, Mr. Griesdorn, Mr. Steinbrunner, Mrs. Dieringer, Ms. Shaffer, and Mr. Weaver. Also present were Village Administrator Francis, Fiscal Officer Ording, and Attorney Matthew Pierron.

The Pledge of Allegiance and Invocation was led by Mayor Dammeyer.

Mayor Dammeyer requested that the agenda be amended by removing new business item 8. E. consideration of a motion to authorize the Village Administrator to sign a grant application as part of a grant application for Poultry Days, Inc.

Ms. Shaffer made a motion to accept the consent agenda items which included approval of the following:

- Approval of Agenda as amended
- Approval of Minutes from the October 23, 2024 Regular Meeting
- Approval of List of Expenditures for November 13, 2024

Mr. Steinbrunner seconded the motion. Vote: all yeas.

For the first item of old business, Mr. Paulus made a motion to have Ordinance No. 24-40 be read by title only, the third reading, seconded by Mr. Weaver. Vote: all yeas. Motion carried. Attorney Pierron read by title only, the third reading of Ordinance No. 24-40, an ordinance to rezone multiple properties within the Village of Versailles, Ohio. Mr. Steinbrunner made a motion to adopt Ordinance No. 24-40, seconded by Ms. Shaffer. Vote: all yeas. Motion carried.

Mr. Paulus made a motion to have Resolution No. 24-45 be read by title only, the third reading, seconded by Mr. Steinbrunner. Vote: all yeas. Motion carried. Attorney Pierron read by title only, the third reading of Resolution No. 24-45, a resolution designating Public Depositories and awarding active public monies. Ms. Shaffer made a motion to accept Resolution No. 24-45, seconded by Ms. Dieringer. Vote: all yeas. Motion carried.

Resolution No. 24-48, a resolution authorizing the Mayor and the Fiscal Officer of the Village of Versailles to enter into a contract with York Township for fire protection, was read for the second reading by title only.

Attorney Pierron read by title only the second reading of Resolution No. 24-49, a resolution authorizing the Mayor and the Fiscal Officer of the Village of Versailles to enter into a contract with Richland Township for fire protection.

Read for the second reading by title only was Resolution No. 24-50, a resolution authorizing the Mayor and the Fiscal Officer of the Village of Versailles to enter into a contract with Wayne Township for fire protection.

Attorney Pierron read by title only, the second reading of Resolution No. 24-51, a resolution authorizing the Mayor and Fiscal Officer of the Village of Versailles to enter into a contract with the Village of Russia, Shelby County, Ohio, for Emergency Medical Services.

He also read by title only, the second reading of Resolution No. 24-52, a resolution authorizing the Mayor and Fiscal Officer of the Village of Versailles to enter into a contract with Wayne Township for Emergency Medical Services.

Resolution No. 24-54, a resolution authorizing the sale of certain vehicles and equipment not needed for any municipal purpose was read by title only, the second reading.

Moving on to new business, Attorney Pierron read by title only, the first reading of Ordinance No. 24-55, an ordinance revising and adopting an updated Hourly Employees Compensation Table for the Village of Versailles and declaring an emergency. Mr. Paulus made a motion to declare the ordinance an emergency measure, suspend the rules, and have it read by title only for the second and third readings. Ms. Shaffer seconded the motion. Vote: all yeas. Motion carried. Ordinance No. 24-55 was read by title only the second and third readings. Mr. Steinbrunner made a motion to adopt Ordinance No. 24-55, Mr. Steinbrunner seconded the motion. Vote: all yeas. Motion carried.

Resolution No. 24-56, a resolution enacting revisions and updates to the Village of Versailles' Personnel Policy Manual was read by title only, the first reading.

Attorney Pierron read by title only, the first reading of Resolution No. 24-57, a resolution designating the Village Administrator to serve as the Village of Versailles, Ohio's Representative on the Board of Trustees of American Municipal Power, Inc., and declaring an emergency. Mr. Paulus made a motion to declare the resolution an emergency measure, suspend the rules, and have it read by title only for the second and third readings. Ms. Shaffer seconded the motion. Vote: all yeas. Motion carried. Resolution No. 24-57 was read by title only the second and third readings. Mr. Steinbrunner made a motion to accept Resolution No. 24-57, Mrs. Dieringer seconded the motion. Vote: all yeas. Motion carried.

Mr. Paulus made a motion to approve scheduling a Public Hearing for the presentation of the Village's 5 Year Capital Improvement Plan for Tuesday, November 26th at 6:30 p.m., seconded by Mr. Weaver. Vote: all yeas. Motion carried.

Mr. Paulus made a motion to authorize the Village Administrator to enter into a contract for professional engineering services for the Terry Street Water Tower Interior Coating Project, seconded by Mrs. Dieringer. Vote: all yeas. Motion carried.

For the last item of new business, Ms. Shaffer made a motion to authorize the Village Administrator to enter into a contract for professional electrical engineering services related to the review of a proposed fiber optic telecommunications network to be constructed by BrightSpeed that would be attached to Village-owned utility poles, seconded by Mr. Steinbrunner. Vote: all yeas. Motion carried.

With all new business complete, Mr. Paulus made a motion to enter into executive session to consider public employee hourly/salary compensation for 2025. Mr. Steinbrunner seconded the motion. Vote: all yeas. Motion carried. Members entered executive session at 7:26 p.m. The executive session ended at 7:44 p.m. Upon returning to the regular meeting, Mayor Dammeyer stated that no decisions had been made.

Moving on to Administrative Reports, Mayor Dammeyer reported that Hometown Christmas had a large turnout. He thanked the committee members and Village workers who worked hard to make the event so successful.

Village Administrator Francis distributed his Village Administrator's Report to members and reported on the following items: The asphalt work has been completed in the Rosecomb Estates Phase II residential subdivision. The project contractor is currently working on finalizing their grading. Property pins will be set once the final grading is complete. Village Street Dept. personnel will be installing the permanent stop signs and street name signs in the near future. A final walk-through inspection will be taking place soon with a future recommendation to council to formally accept the construction of the subdivision once any and all punch list items are tended to. Electric installation by the Village for the development will likely start in the first/second quarter of 2025, weather depending. The Hometown Christmas event took place on Nov. 8th. It is believed that this year was likely one of the largest crowds ever for the event. Several appreciative posts were made on the Village's Facebook page from those that attended. The Hometown Christmas Committee this year consisted of Jackie Briscoe, Chris Lennon, Jodie Bohman, Tracy Deloye (King's Command Foods), and myself. Jodie and Tracy joined the committee later in the year and did a wonderful job jumping in and helping. The Village Street and Electric Dept. did a great job once again setting up and tearing down for the event. A very special thank you to the Versailles Fire Dept. for assisting with the horse drawn carriage rides, providing for the movie on Main St., and helping with traffic control devices at the end of the event. The 2024 Tree Lottery Trees were planted this past Monday 11/11. Nine total lottery trees were

planted at Village resident properties. In addition, four red oaks were planted at the Municipal Services Facility on Jackson St. and one red maple was planted at the Admin Building to replace a Bradford pear tree that was lost during a storm. Thirty-four ivory silk trees were picked up this week from A. Brown Nursery in Phillipsburg. These trees will be planted in the downtown streetscape area once the existing stumps are removed. The removal work should be starting within the next few weeks. This will be a slow process due to all of the electric installations and conduit in the tree hole locations. Electric personnel have finished all of the Christmas light installations in the downtown streetscape area and West St. The Half-Percent Income Tax Levy was approved by Village voters on November 5th 69.66% to 30.34%. We are most appreciative of this levy passage! AMP provided our annual bucket truck/pole-top rescue training for all Village utility and street personnel at the Municipal Service Facility. Electric personnel installed a mid-span pole and approximately 200' of new three-phase overhead primary to re-route the electric feed to the Paramount Group facility on N. West St. This work removed over 250' of existing overhead three-phase primary lines away from the CSX railroad right-of-way that is thick with brush and has caused outages in the past during storms and animal attacks. This re-route work will also help reduce tree trimming costs to the Village going forward. The new Veteran's Banners provided by the Vets Club have all been installed by the Electric Dept. in advance of Veteran's Day. The remaining new banner arms will be installed later this winter/spring as the department schedule allows. I received a call from Tim Wagner with the Vets Club last week thanking the Electric Dept. for getting the new banners up in advance of Veteran's Day, and that they greatly appreciate the assistance from Village Council in working with them to add the additional banners. Christmas banners will be going up next for the seasonal change. Street Dept. personnel recently wrapped up the remaining asphalt trench patch locations throughout the Village from various work and repairs in advance of the asphalt plants closing for the season. GPD Group, our electrical consulting engineer, was in Monday 11/11 programming our existing substation reclosers with new setpoints and time-curves to help improve how these protective pieces of equipment react in a fault situation. These new settings should help reduce system-wide and multi-circuit outages/blinks when such faults take place such as an animal attack, storm damage, line damage from an auto accident, etc. The Greenlawn Substation has been updated and they will be coming back to work on the E. Water St. Substation in the very near future. This work is a direct result of a system protective coordination study that we had GPD complete this year to help improve reliability and reduce damage to our system. Street and electric personnel in between larger jobs are working to pour additional concrete pads behind the Municipal Services Facility to better store transformers and other electric material. New shrubs have been planted by Groff Mowing & Lawncare in the landscape bed off West St. by the Hotel's dumpster enclosure. This work was done to help beautify this area near the parking lot entrance. Shrubs will also soon be replanted in the landscape planters in the Second St. parking lot where some of the existing shrubs have died and others have reached the end of their life. Additionally, there are former ash tree stumps in the planters that will be removed by Village personnel. Water and wastewater plant operators have worked over the past month hauling biosolids, applying the material on area farm fields with the Village's large tractor and manure injector. In total, 520,000 gallons of biosolids have been land applied from the WWTP in October. 22.14 dry tons (14 dump truck loads) of dried biosolids from one of our bio-bags was also removed from the plant and provided to an area farmer for land application onto his farm fields. Curbside leaf collection has been in full-swing with the Street Dept. over the past few weeks with the peak leaf-loss period now behind us. On 11/12 I had a meeting with Mary Hoye, PE who is the District Traffic Planning Engineer with ODOT District 7 along with Choice One Engineering who has been helping us with our traffic signal study. Mary explained that data collected as part of the traffic signal study does not warrant the traffic signals at any intersection in the Village based on OMUTCD criteria. Additionally, the Village would not be eligible for state and/or federal funding for any replacements or improvements due to not enough warrants being met. We explained the sight distance issues and traffic flow situation in the Village and that eliminating the traffic lights is not possible. We will continue to work with Choice One Engineering to submit the formal traffic signal study results to ODOT and explain the need to keep the signals at a minimum on Main St. This will be an ongoing process. The N. East St. Reconstruction Project finished this past Monday 11/4 with the asphalt being placed on the street. Permanent stop signs and No Parking signs will be installed soon by Village Street Dept. personnel. This project completes the 2024 Street Maintenance Project. PAB Construction began work on removing and replacing the existing curb and sidewalk on S. Center St. between Main and Wood St. in front of the former fire department property. As council previously approved, this work will remove the curb driveway drops into the former parking lot area and in front of the former overhead garage door bays replacing it with full-height curb. By replacing the curb and removing the driveway drops this allows four additional curb-side parking spaces in that block. PAB's project scope is estimated to cost \$20,626.00. The Street Dept. will work to patch back in the asphalt against the new curb once work is complete. Brenneman Excavating was in town this week performing various

manhole adjustments with the Mr. Manhole technique on storm and sanitary sewer manholes on recently paved roadways and N. East St. where the street reconstruction just took place. Letters will be sent out in the next day or so to property owners who have private-side water service lines that we have no record of regarding their material type. The US EPA through the Ohio EPA is requiring ALL water utilities to establish what each customer's water service material is made of. Per Village Ordinance rules that have been in place for years, the customer owns the water service from the curb shut off valve near the street to the home/structure, with the Village owning the service from the water main to the curb valve. There has been no prior mandate or requirement from the Ohio EPA for any municipality to document the water service material type on the private-side of the water service. The Village has approximately 340 water services out of approximately 1285 water customer that we do not have record of the private-side water service material. The letters will contain instructions for how the resident can perform a simple inspection and scratch test on their incoming water service material to determine what the material type is. The entire push for this information from the EPA is to document where any lead water service lines are located. The letters will provide a form that the property owner can fill out with their results from their inspection and either drop off to the Village office, mail in, email in, or we also provided a QR code for electronic submission. The Ward Park Swimming Pool finished the 2024 operating year with an operating loss of \$17,202.83. This was an improvement over last year in which a \$20,303.77 loss was experienced. As we have discussed before, the pool does not make money and is a community service for the Village and surrounding area. Daily pool admission revenues were up this past summer as were pool seasonal passes. Compensation costs were down this year with the pool not utilizing concession stand workers with the elimination of hot food. We had a meeting with Bill Simon with Efficiency Smart today, 11/13, to discuss where the program is to date on the three-year contract. Currently, the program is at 73% of their energy goal with 16 months left in the contract. We are on a good pace to meet the savings goal with the program for this contract period. There have been some larger industrial projects that have recently wrapped up that have helped boost the goal as well as the school expansion project that has now closed out. We will continue to spread the word about the Efficiency Smart program for all customers as it can assist in many ways across all users. Access Engineering is setting section pins today at the Greenlawn Cemetery to establish the correct survey boundary points for various cemetery sections to allow for the proper placement of the new columbarium and related improvements.

Fiscal Officer Ording reported that the auditors are still working on finalizing the 2022-2023 audit.

Committee and Board reports were as follows:

- Finance & Audit – met prior to the meeting to review Village's 5 Year Capital Improvement Plan and for discussion of the employee hourly/salary compensation for 2025
- Board of Zoning Appeals – meeting November 20, 2024 at 6:00 p.m.
- Cemetery Board – meeting November 19, 2024 at 9:00 a.m.
- Park Board – met October 30th to review the 2024 swimming pool financial statement
- Tree Commission – meeting November 15, 2024 at 12:00 p.m.

As a reminder, the next regular Council Meeting will be held Tuesday, November 26, 2024.

With no further business to conduct, Ms. Shaffer made a motion to adjourn the meeting; Mr. Steinbrunner seconded the motion. Vote: all yeas. Motion carried.

Mayor Dammeyer adjourned the meeting at 8:08 p.m.

Todd M. Dammeyer, Mayor

Kathy Ording, Fiscal Officer