

**Versailles Village Council Meeting
Held at Fire/EMS Facility**

November 26, 2024

Mayor Dammeyer called the Council meeting to order at 7:00 p.m.

Roll call found the following Council Members present: Mr. Paulus, Mr. Griesdorn, Mr. Steinbrunner, Mrs. Dieringer, Ms. Shaffer, and Mr. Weaver. Also present were Village Administrator Francis, Fiscal Officer Ording, and Village Attorney Tom Guillozet.

The Pledge of Allegiance and Invocation was led by Mayor Dammeyer.

Mayor Dammeyer requested that the agenda be amended by adding under new business item 8. G. Consideration of Ordinance No. 24-59, an ordinance amending Ordinance No. 23-81 The 2024 Annual Appropriation Ordinance, and declaring an emergency, item 8. H. Consideration of a motion to authorize the Village Administrator to purchase replacement Variable Frequency Drive (VFD) equipment from Kahle Technologies, Inc. at a cost of \$54,707.00 for use at the Village's Wastewater Treatment Plant per the Village's 2024 Capital Improvement Plan, and item 8. I. Consideration of a motion to authorize the Village Administrator to contract for professional services from Kahle Technologies, Inc. related to Variable Frequency Drive (VFD) replacements at the Village's Wastewater Treatment Plant at the cost of \$23,400.00 per the Village's 2024 Capital Improvement Plan

Ms. Shaffer made a motion to accept the consent agenda items which included approval of the following:

- Approval of Agenda as amended
- Approval of Minutes from the November 13, 2024 Regular Meeting
- Approval of List of Expenditures for November 26, 2024

Mr. Weaver seconded the motion. Vote: all yeas.

Mr. Eric Stachler, Mrs. Deb Pohl, and Mrs. Holly Keiser were in attendance to present information concerning the celebration of the U.S. Semiquincentennial (also referred to as America 250). Mr. Stachler explained that members of the Village's Bicentennial Committee along with the Versailles Alumni Association are looking to hold an event in September, 2026 to commemorate the United States of America's 250th anniversary of Independence. Initial plans are to coordinate activities with the Alumni at their Annual MusicFest. He said the group is working on funding and stated there are grant opportunities through the State of Ohio. The Village had set aside funds to be used for the bicentennial. Council members agreed to help support the America 250 celebration by appropriating \$10,000 in 2025 and in 2026. As the planned activities are established, Council members will need to approve the expenditures for the use of Village monies.

Moving on to old business, Mr. Paulus made a motion to have Resolution No. 24-48, a resolution authorizing the Mayor and the Fiscal Officer of the Village of Versailles to enter into a contract with York Township for fire protection be read by title only, the third reading, seconded by Mr. Griesdorn. Vote: all yeas. Motion carried. Village Attorney Guillozet read Resolution No. 24-

48 a third and final time by title only. Mr. Steinbrunner made a motion to accept Resolution No. 24-48 as read, seconded by Mrs. Dieringer. Vote: all yeas. Motion carried.

Mr. Paulus made a motion to have Resolution No. 24-49, a resolution authorizing the Mayor and the Fiscal Officer to enter into a contract with Richland Township for fire protection be read by title only, the third reading, seconded by Mr. Weaver. Vote: all yeas. Motion carried. Village Attorney Guillozet read Resolution No. 24-49 a third and final time by title only. Mr. Steinbrunner made a motion to accept Resolution No. 24-49 as read, seconded by Mrs. Dieringer. Vote: all yeas. Motion carried.

Mr. Paulus made a motion to have Resolution No. 24-50, a resolution authorizing the Mayor and the Fiscal Officer of the Village of Versailles to enter into a contract with Wayne Township for fire protection be read by title only, the third reading, seconded by Mrs. Dieringer. Vote: all yeas. Motion carried. Village Attorney Guillozet read Resolution No. 24-50 a third and final time by title only. Mr. Steinbrunner made a motion to accept Resolution No. 24-50 as read, seconded by Ms. Shaffer. Vote: all yeas. Motion carried.

Mr. Paulus made a motion to have Resolution No. 24-51, a resolution authorizing the Mayor and Fiscal Officer of the Village of Versailles to enter into a contract with the Village of Russia, Shelby County, Ohio, for Emergency Medical Services be read by title only, the third reading, seconded by Mrs. Dieringer. Vote: all yeas. Motion carried. Village Attorney Guillozet read Resolution No. 24-51 a third and final time by title only. Mr. Steinbrunner made a motion to accept Resolution No. 24-51 as read, seconded by Mr. Weaver. Vote: all yeas. Motion carried.

Mr. Paulus then made a motion to have Resolution No. 24-52, a resolution authorizing the Mayor and Fiscal Officer of the Village of Versailles to enter into a contract with Wayne Township for Emergency Medical Services be read by title only, the third reading, seconded by Mrs. Dieringer. Vote: all yeas. Motion carried. Village Attorney Guillozet read Resolution No. 24-52 a third and final time by title only. Mr. Steinbrunner made a motion to accept Resolution No. 24-52 as read, seconded by Ms. Shaffer. Vote: all yeas. Motion carried.

Next, Mr. Paulus made a motion to have Resolution No. 24-54, a resolution authorizing the sale of certain vehicles and equipment not needed for any municipal purpose was read by title only, the third reading, seconded by Mrs. Dieringer. Vote: all yeas. Motion carried. Attorney Guillozet read Resolution No. 24-54 a third and final time by title only. Mr. Steinbrunner made a motion to accept Resolution No. 24-54 as read, seconded by Mr. Weaver. Vote: all yeas. Motion carried

Resolution No. 24-56, a resolution enacting revisions and updates to the Village of Versailles' Personnel Policy Manual was read by title only, the second reading.

Moving on to new business, Village Attorney Guillozet read by title only, the first reading of Resolution No. 24-58, a resolution authorizing the sale of certain vehicles and equipment not needed for any municipal purpose.

Ms. Shaffer made a motion to approve the Village's Five-Year Capital Improvements Plan with the addition of appropriating \$10,000 in 2025 and \$10,000 in 2026 to be used for the America 250 celebration, seconded by Mrs. Dieringer. Vote: all yeas. Motion carried.

Next was the review and discussion of the updated Emergency Operations Plan. With no further revisions, Mr. Steinbrunner made a motion to approve the plan and to create legislation, seconded by Ms. Shaffer. Vote: all yeas. Motion carried.

Ms. Shaffer made a motion to approve Change Order No. 1 decreasing the contract with PAB Construction Co. by \$58,358.00 in connection with the 2024 Street Maintenance Project, seconded by Mr. Weaver. Vote: all yeas. Motion carried.

Mr. Weaver made a motion to authorize the Village Administrator to purchase a 1000 kVA, 277/480V padmount transformer from UTB Transformers at a cost of \$41,600.00 for a new electric service request from Weaver Bros., Inc., seconded by Mr. Steinbrunner. Vote: all yeas. Motion carried.

Next, Mr. Paulus made a motion to approve a recommendation from the Tree Commission to amend the Village's Shade Tree Ordinance by adding the Japanese Lilac Ivory Silk to the approved tree planting list, seconded by Mr. Steinbrunner. Vote: all yeas. Motion carried.

Village Attorney Guillozet read by title only, the first reading of Ordinance No. 24-59, an ordinance amending Ordinance No. 23-81, The 2024 Annual Appropriation Ordinance, and declaring an emergency. Mr. Paulus made a motion to declare the ordinance an emergency measure, suspend the rules, and have it read by title only for the second and third readings. Mr. Griesdorn seconded the motion. Vote: all yeas. Motion carried. Ordinance No. 24-59 was read by title only the second and third readings. Mr. Steinbrunner made a motion to accept Ordinance No. 24-59. Mr. Weaver seconded the motion. Vote: all yeas. Motion carried.

Mr. Steinbrunner made a motion to authorize the Village Administrator to purchase replacement Variable Frequency Drive (VFD) equipment from Kahle Technologies, Inc. at a cost of \$54,707.00 for use at the Village's Wastewater Treatment Plant per the Village's 2024 Capital Improvement Plan, seconded by Ms. Shaffer. Vote: all yeas. Motion carried.

Mr. Weaver then made a motion to authorize the Village Administrator to contract for professional services from

Kahle Technologies, Inc. related to Variable Frequency Drive (VFD) replacements at the Village's Wastewater Treatment Plant at a cost of \$23,400.00 per the Village's 2024 Capital Improvement Plan, seconded by Mrs. Dieringer. Vote: all yeas. Motion carried.

With all new business complete, Mr. Steinbrunner made a motion to enter into executive session to consider public employee hourly/salary compensation for 2025 and to consider the sale of land no longer needed for municipal purpose. Ms. Shaffer seconded the motion. Vote: all yeas. Motion carried. Members entered executive session at 7:37 p.m. The executive session ended at 8:16 p.m. Upon returning to the regular meeting, Ms. Shaffer made a motion to approve a 3.5% increase for the 2025 Hourly Compensation Program, by table, grade level, position, and steps

effective January 5, 2025 and for legislation to be prepared, seconded by Mr. Steinbrunner. Vote: all yeas. Motion carried.

Moving on to Administrative Reports, Mayor Dammeyer reported that he along with Fire/EMS Chief Pearson, Village Administrator Francis, and Fiscal Officer met to discuss the EMS staffing and finances. A future meeting will be held soon to further review 2025 revenue and expenditures. He wished everyone a Happy Thanksgiving.

Village Administrator Francis distributed his Village Administrator's Report to members and reported on the following items: Electric Dept. personnel are currently working to install the Christmas banners for the change of season. The Veteran's banners will be returned to the Vet's Club for review and winter storage. American flags are also being removed from the decorative street light poles in advance of winter weather. PAB Construction finished the curb, sidewalk, and brick paver replacements on S. Center St. between Wood and Main St. on 11/18. Street Dept. personnel on 11/18 performed the asphalt patching work in front of the new curb and the area is now ready for additional parking use. Parking stall lines will be installed in the spring once weather conditions improve. Four parallel parking spaces in the downtown area have been gained with this improvement. The permanent street signage has been installed on the recently reconstructed section of N. East St. between Water St. and Main St. I attended the Darke County CIC Board Meeting on Nov. 20th. One major discussion point from the meeting is that the county-wide membership of MVRPC expires at the end of this year. The fee for membership renewal with MVRPC will be going up for the next three-year cycle. MVRPC has updated their per capita fee schedule that has not been updated in several years. Further discussion on this will be held at the December CIC meeting. The projected cost to Versailles for MVRPC membership is listed at \$1,292.16. MVRPC membership and involvement is key for large scale transportation projects and planning when applying for ODOT and other state funding programs. GPD Group, our electrical consulting engineer, continues to make visits to the Village's substation loading new programming and setpoints in the reclosers for each circuit. The new settings will help the reclosers to act faster and more accurately to prevent multi-circuit outages and disturbances. Water/Wastewater Plant Operator Trevor Jacobs will be taking his OEPA Water Supply Class I exam December 19th. I will be traveling to Arlington, VA Dec. 3-5th for the December RP3 review panel meetings at APPA headquarters. Electric personnel continue to install residential AMI electric meters on the unincorporated areas of the Village electric system as time allows. They have been focusing on the Kelch Rd. area as of late. Three new metal light pole foundations were poured on Baker Rd. in front of the Stone Ridge Phase I residential development. The new metal light poles will replace pole mount street lights that are being removed as the existing overhead primary power has been relocated underground through this area as part of the development. Electric crews will be starting soon on underground primary electric installations to bring power across the south side of Reed Ave. from Monet Ave. heading east into the Edgewood Phase II Residential PUD area. Jems Homes has obtained zoning permit approval for their first two-unit home to be located on the South side of Reed Ave. in the area. We are currently working with Weaver Bros. for a requested short electric extension for the rebuilding of two pullet barns located on Cramer Rd. The existing farm was fed single-phase electric. The new electric service request is for 480/277V three-phase with a 1000 kVA transformer needed. The existing single-phase electric service will be removed from the property.

Street Dept. and water/wastewater plant personnel completed the installation of the new shade canopy foundations and final concrete slab off the pool deck area at the Ward Park Swimming Pool. The addition to the pool area looks great and will be enjoyed for years to come. I will be submitting the grant reimbursement paperwork to the Darke County Parks District this week. I have submitted the 2024 Tree City USA application to the Arbor Day Foundation. If our application is approved, 2024 will mark the 27th consecutive year that the Village has been designated as a Tree City USA community. Utility Clerk Marie Rose continues to work on fine-tuning records to be included on the online mapping system for Greenlawn Cemetery. Access Engineering Solutions has provided requested pins and staking in the Greenlawn Cemetery to help establish cemetery sections based on monumentation found in the cemetery to help Village personnel to better mark out future lots and areas of the cemetery. Staking was also performed at the southwest corner of the cemetery where the new columbarium is slated to be installed. Street Dept. personnel will be working this week to dig and prepare to pour the foundation for the new columbarium that is set to be delivered from Georgia soon. This project was part of the Village's 2024 CIP. We will be issuing purchase orders with Clemans-Nelson to assist with review and updating the Village's personnel and policy manual sections. In addition, they have provided a proposal to review organizational make-up of the EMS operations and provide recommendations. The total cost of both proposals is \$8,000.00. The Ward Park light posts have been repainted black by C&S Painting with work wrapping up last week. We will need to start reviewing refuse collection rates in conjunction with disposal, capital, and O&M expenses going into 2025. The last refuse rate adjustments were made in December of 2019 with disposal and other operation costs going up dramatically over the past five years. We are seeing good response on the water service inquiry letters and requests for information from Village water customers whose water services we did not have record. Utilities Superintendent Darrin Mumaw is working to compile and update that information in conformance with OEPA requirements. UTE has informed us that our new Bucket Truck C that has been on order since February of 2023 has had its delivery date backed up another six months. The delivery date will now be in the fall of 2025. The aerial unit from Versa-Lift is being blamed for the delay. I was contacted by the Darke County Health Dept. on 11/25 asking if we would be interested in participating in a state grant for mosquito fogging. The grant would allow for the same method of mosquito fogging using the same vendor that the Village currently uses. I expressed to them that we would be interested in the grant opportunity to defer Village expense so long as we get the same or better service and treatment frequency that we are currently getting. The 2024 mosquito fogging cost the Village \$2,250.00 for five applications.

Curbside leaf collection for the Village will be ending the week of Dec. 2nd. The Street Dept. has taken delivery of the new sewer push camera from Best Equipment. The Village will be placing some misc. small items on GovDeals through the month of December such as old office equipment that is no longer needed as well as old Sensus meter reading equipment that is no longer needed. The Village closed on the purchase of 4.274 acres of bare ground off of Marker Rd. on November 14th. This ground was purchased for future Village infrastructure needs for a fourth electric substation and third water tower. This is the second property purchase for future infrastructure needs this year as 1.537 acres was purchased off McGreevey Rd. earlier this year for the Village's third electrical substation. Design will be starting on this third substation in the first half of 2025. With the annexation of the last remaining property along Grand Ave./Old State Route 121, we will be working to change all of the remaining Old State Route 121 addresses along this stretch of Village roadway to Grand Ave. addresses. According to some of the

residents, they are supportive of this change as UPS/FedEx has issues finding their properties as their mapping systems do not recognize Old State Route 121. This change will be communicated to all parties.

Fiscal Officer Ording distributed the October Fund Report and Tax Summary Report to Council members.

Committee and Board reports were as follows:

- Finance & Audit – meeting December 11, 2024 at 6:15 p.m.
- Planning Commission – meeting December 9, 2024 at 6:30 p.m. to discuss the zoning of a recently annexed property
- Board of Zoning Appeals – meeting November 20th to discuss BZA Case No. 24-06 which was filed by Todd Richhart who was seeking a front setback variance to construct a new home. Mr. Richhart withdrew his variance request at the meeting. The other case was BZA Case No. 24-07 which was filed by Terry Barga who was appealing a Notice of Violation related to an accessory building that he placed on a vacant residential property that he owns. No decision on the case was made as it was tabled until the next meeting. Next meeting scheduled for December 9, 2024 at 6:00 p.m.
- Cemetery Board – met November 19th
- Tree Commission – met November 22nd where an update was provided for the recent Tree Lottery Tree planting project.

With no further business to conduct, Ms. Shaffer made a motion to adjourn the meeting; Mr. Steinbrunner seconded the motion. Vote: all yeas. Motion carried.

Mayor Dammeyer adjourned the meeting at 8:47 p.m.

Todd M. Dammeyer, Mayor

Kathy Ording, Fiscal Officer