

Mayor Dammeyer called the Council Meeting to order at 7:00 p.m.

Roll call found the following Council Members present: Mr. Paulus, Mr. Steinbrunner, Mrs. Dieringer, Ms. Shaffer, and Mr. Weaver. Also present were Village Administrator Francis, Fiscal Officer Apple, Attorney Tom Guillozet, New-Elect Brent Pepple, Fire/ EMS Interim Chief Dustin Johns. Absent: Mr. Griesdorn

The Pledge of Allegiance and Invocation was led by Mayor Dammeyer.

Mrs. Dieringer made a motion to accept the consent agenda which included approval of the following:

- Approval of Agenda as Amended
- Approval of Minutes from the November 24, 2025 Regular Meeting
- Approval of List of Expenditures for December 16, 2025

Mr. Weaver seconded the motion. Vote: yeas. Motion carried.

With no Public Discussion or Old Business, we moved straight into New Business.

Attorney Guillozet read Ordinance No. 25-58, an ordinance establishing an updated Hourly Employees Compensation Program for the Village of Versailles, Ohio, and declaring an emergency. Mr. Paulus motioned to read the following ordinance for a second and third time by title only. Seconded by Mr. Weaver. Vote: yeas. Motion Carried. Attorney Guillozet read Ordinance 25-58 by title only for a second and third time. Mr. Steinbrunner made a motion to approve Ordinance No. 25-58 as read, seconded by Mrs. Dieringer. Vote: yeas. Motion Carried.

Attorney Guillozet read Resolution No. 25-59, a resolution accepting the annexation of 6.782-acres of land, more or less into the Village of Versailles, Ohio and declaring an emergency. Mr. Paulus motioned to read the following ordinance for a second and third time by title only. Seconded by Ms. Shaffer. Vote: yeas. Motion Carried. Attorney Guillozet read Resolution No. 25-59 by title only for a second and third time. Mr. Steinbrunner made a motion to approve Resolution No. 25-59 as read, seconded by Mrs. Dieringer. Vote: yeas. Motion Carried.

Attorney Guillozet read Ordinance No. 25-60, an ordinance establishing the zoning classification for various properties located along Reed and Baker Roads in the Village of Versailles, Ohio and declaring an emergency. Mr. Paulus motioned to read the following ordinance for a second and third time by title only. Seconded by Ms. Shaffer. Vote: yeas. Motion Carried. Attorney Guillozet read Ordinance 25-60 by title only for a second and third time. Mr. Steinbrunner made a motion to approve Ordinance No. 25-60 as read, seconded by Mr. Weaver. Vote: yeas. Motion Carried.

Mrs. Dieringer made a motion to approve the recommendation from the Personnel & Policies Committee to approve the Amended job description for Fire/EMS Chief and to create legislation, seconded by Mr. Steinbrunner. Vote: yeas. Motion carried.

Mr. Weaver made a motion to approve the recommendation from the Personnel & Policies Committee to approve the Amended job description for Utilities Administrative Assistant and to create legislation, seconded by Mrs. Dieringer. Vote: yeas. Motion carried

Mr. Steinbrunner made a motion to approve the recommendation from the Personnel & Policies Committee to approve the Amended job description for Refuse Collection Laborer and create legislation, seconded by Mrs. Dieringer. Vote: yeas. Motion carried.

Mr. Steinbrunner made a motion to approve the recommendation from the Personnel & Policies Committee to approve the changes to sections 3.12 (Licensure, Registration, and Certifications), Section 4.16 (Recuperation Time) and Section 5.02 (Insurance Program) and to create legislation to update the Personnel & Policies Manual per these changes, seconded by Mr. Weaver. Vote: yeas. Motion Carried

Mr. Weaver made a motion to approve the recommendation from the Personnel & Policies Committee to approve updates to the Villages Salary and Hourly Wage Scale and to create legislation, seconded by Mrs. Dieringer. Vote: yeas. Motion carried.

Mr. Dieringer made a motion to approve the recommendation from the Personnel & Policies Committee to approve the proposed Compensation Split Schedule and to create legislation, seconded by Steinbrunner. Vote: yeas. Motion carried.

Mr. Weaver made a motion to approve the recommendation from the Finance & Audit Committee to approve wage rates for Part Time Emergency Medical Service personnel and to create legislation, seconded by Mrs. Dieringer. Vote: yeas. Motion carried.

Mr. Steinbrunner made a motion to approve the Village's Five-Year Capital Improvements Plan, seconded by Mrs. Dieringer. Vote: Yeas. Motion carried.

Ms. Shaffer made a motion to approve the 2026 pledge amount of \$12,000 to the Darke County Economic Development Partnering for Progress Program, seconded by Mr. Steinbrunner. Vote: yeas. Motion carried.

Ms. Shaffer made a motion to approve the updated Emergency Operations Plan and approval for the preparation of legislation, seconded by Mrs. Dieringer. Vote: yeas. Motion carried.

Ms. Shaffer made a motion to schedule a Public Hearing for the Village's Police Department Feasibility Study on January 28, 2026 at 6:00 p.m., seconded by Mr. Steinbrunner. Vote: yeas. Motion carried.

Mr. Steinbrunner made a motion to accept the retirement of Mr. Greg Bourne as Street Laborer-refuse effective January 2, 2026, seconded by Mr. Weaver.

The mayor reported that he went to the Darke County Chamber Legislative Luncheon, and that Committee Board Reports for 2026 were created and will inform you on those at the next meeting.

Village Administrator report below:

1. I attended the Darke County CIC meeting the morning of Dec. 17th. During the meeting it was announced that prior to the government shutdown the Darke County unemployment rate was 4.3%. It is now at 3.7%. The Darke County CIC intends to have their revolving loan program ready to go in Q1 2026. Starting in 2026, the CIC Board will meet every other month (even number months) with the off-meeting months being focused on committee discussion on established topics.
2. As the snow melts this week and next week, Street Dept. personnel will take the leaf vac out and clean curbs and remaining piles. Personnel went out last week with the skidloader and dump trucks and physically cleaned up frozen piles of leaves from the streets. These piles became buried in snow during the first major snow event before the leaf vac could get them and plows pushed these piles around in areas. Once the curbs are run with the leaf vac, it will be retired for the season. Any remaining leaves on resident properties will need to be brought to the yard waste facility.
3. Street Dept. personnel later this week will be pouring the sidewalks back to and around the columbarium at Greenlawn Cemetery.
4. Shinn Bros. began last week on sanitary sewer lateral replacements as part of the S. Center St. Area Sanitary Sewer Improvements Project. All sanitary sewer main slip lining is complete.
5. Eight total trees from the original 2001 Downtown Streetscape projects are currently being removed by the Street Dept. These trees are diseased or dead and will be replaced with replacement Japanese Lilac Ivory Silk trees.
6. Manhole adjustments with the Mr. Manhole process were completed the week of December 8th on Grand Ave. from the recent asphalt resurfacing project.
7. Electric Dept. personnel have completed an approximate 1650 lineal foot primary electric underground extension and service installation(s) for a property at 8995 St. Peter Rd.
8. Water plant personnel are currently scheduling for the clarifier to be taken offline and cleaned January 11th. The water plant will be offline and not able to treat water during the cleaning that is performed annually. This work is always done on a weekend when water usage is at its lowest with both towers full when the process starts.
9. Street Dept. personnel have been called in multiple times over the past few weeks for snow removal. We are in good shape on salt thus far with additional tonnage remaining on our contract through the ODOT joint-purchasing program.
10. Eagon & Associates will be performing well monitoring services for residential properties in the Reed Rd. wellfield this week. This will be the fourth monitoring service of the year. In 2026, we will be monitoring two times in place of four at the recommendation of Eagon.
11. The Village Admin/Utility Office building will be closed to the public, including the drive-thru on Dec. 19th. This is due to a scheduled vacation day for one utility clerk with the other utility clerk being out on maternity leave. Publications were sent out on Facebook and the Versailles Policy about this closure.
12. GPD Group continues with engineering design for the Circuit #1/N. Center St. Rebuild Project between Kings Command and the Village office. This project is to build a new overhead pole line from the 69 kV line by the Village Office to King's Command Foods to allow for a backup power supply feed to Circuit #5 through the residential Circuit #1 area of Bucktown. The existing overhead copper conductor, believed to be from the 1940's, in this

area cannot take the heavy industrial electric load of Circuit #5 that powers not only King's Command Foods, but also the North industrial park, Indian Creek Estates area, customers north of Versailles out along Reed Rd. and sideroads, as well as being a backup to the Midmark campus area.

13. Electric personnel worked until approximately 10PM the evening of Dec. 15th due to a car sliding off SR 185 just east of Conover Rd. taking out a Village electric utility pole and taking power out for 13 Village electric customers. The accident took place around 3:30PM. The damaged pole was a riser pole taking overhead power to underground which takes longer to remove and replace. The operator of the vehicle will be charged for all materials, labor, and equipment costs for the replacement.
14. Sawvel & Associates continues to work on the consulting engineer's report in preparation in presenting to AMP for a Bond Anticipation Note (BAN) to finance the construction and materials for the McGreevey Rd. Substation. The current intent is to present to AMP at the January board meeting that will be held the third week of the month. We are working with AMP Transmission to establish how their costs for the projects related to the 69 kV components will be made in order to finalize our funding request. Further information on this matter will be provided soon to council.
15. The Village took bids December 9th for the Terry St. 500,000 Gallon Water Tower Interior Recoat Project. Nine total bids were received from the project with the apparent low bidder being E & L Contractors, Inc. (Howell, MI) with a base bid of \$172,400.00 and an alternate bid for a tower mixer at \$4,200.00. The engineer's estimate from Access Engineering Solutions for this project was \$175,000. Access Engineering Solutions and Dixon Engineering, who specializes in tower coating projects, is currently reviewing the bids and will provide a recommendation for project award at the Jan. 14th regular council meeting. This water tower last had an interior recoat in 2004 with normal intervals for recoating being 12-15 years. The coating applied in 2004 has held up very well.
16. Electric Dept. personnel this week set a new 1500 kVA, 480/277V transformer at the new Weaver Bros. Dew Fresh Egg Farm Processing Plant on Christian Rd. J-Crane was utilized to set this transformer due to the size and weight. Linemen will work to finish the underground power cable install now that the transformer is set and make the final connections before energizing the new unit. In addition, personnel exchanged a damaged 1500 kVA, 480/277V transformer from the Weaver Bros. Main Processing Plant on E. Main St. that failed as soon as it was energized the Wednesday before Thanksgiving. It is believed that an internal winding inside of the transformer came undone during transport and burned a hole through the sidewall of the padmount transformer. This is the first time that any current personnel have seen such an event take place. Sunbelt/Solomon, the transformer manufacturer, has stood behind the transformer and will be making repairs or providing a replacement transformer entirely. The damaged transformer was picked up today and is on its way back to Sunbelt-Solomon to be evaluated.
17. AMP Transmission and their right-of-way consultants are scheduling for a public meeting for the proposed 69 kV transmission line construction project that will be taking place to build a line around Versailles to connect the new McGreevey Rd. Substation as well as the existing two substations along with extending back over to the AES Russia Substation providing the Village a second and third interconnection point for transmission power. The meeting is currently slated to be January 21st from 6-8PM at the Versailles K-12 School. Further information will be coming out about this event in the near future.
18. The 2026 Tree City USA application has been submitted for review.
19. BZA: No meeting scheduled for January as there is no business to tend to at this time.
20. Planning Commission: There will be a meeting Jan. 7th at 6:30PM, Village Admin Building, 1901 Conference Room.

The Fiscal Officer announced that the budget for 2026 is complete and will be coming to council next meeting.

Village Attorney announced nothing to report.

Committee & Board Reports:

Finance & Audit (Mr. Paulus)

Met December 15, 2025 – Discussed the budget and changes that needed made to the CIP and Compensation Budget.

Street & Safety (Mr. Steinbrunner)

Nothing to report

Personnel & Policies (Mr. Griesdorn)

Nothing to report

Planning Commission (Mr. Paulus)

Nothing to report

Board of Zoning Appeals (Village Administrator)

Nothing to report

Cemetery Board (Mr. Weaver)

Met December 16, 2025 – Sidewalks should be going in soon.

Park Board (Mr. Griesdorn)

Nothing to report

Tree Commission (Ms. Shaffer)

Nothing to report.

Facilities (Mrs. Dieringer)

Nothing to report

Announcements

Upcoming Council Meeting

December 29, 2025

7:00 pm

Versailles Fire/EMS Station

Public Hearing at 6:30 p.m. December 29th.

Final Comments from the Mayor, Council, Fiscal Officer, Village Administrator, and/or Village Attorney:

Mr. Weaver made the announcement that he went to the 8th Grade Civic Leaders Class out at the school and really enjoyed talking to the kids and thinks the class is very beneficial to the kids.

Ms. Shaffer made a motion to adjourn the meeting, seconded by Mr. Steinbrunner.

Mayor Dammeyer declared the meeting adjourned at 8:40 p.m.