

Mayor Dammeyer called the Council meeting to order at 7:09 p.m.

Roll call found the following Council Members present: Mr. Paulus, Mr. Griesdorn, Mr. Steinbrunner, Mrs. Dieringer, Ms. Shaffer, and Mr. Weaver. Also present were Village Administrator Francis, Fiscal Officer Ording, and Village Attorney Tom Guillozet.

The Pledge of Allegiance and Invocation was led by Mayor Dammeyer.

Ms. Shaffer made a motion to accept the consent agenda items which included approval of the following:

- Approval of Agenda
- Approval of Minutes from the November 26, 2024 Public Hearing and November 26, 2024 Regular Meeting
- Approval of List of Expenditures for December 11, 2024

Mrs. Dieringer seconded the motion. Vote: all yeas.

For the first item of old business, Mr. Paulus made a motion to have Resolution No. 24-56, a resolution enacting revisions and updates to the Village of Versailles' Personnel Policy Manual be read by title only, the third reading, seconded by Mr. Weaver. Vote: all yeas. Motion carried. Village Attorney Guillozet read Resolution No. 24-46 a third and final time by title only. Mr. Steinbrunner made a motion to accept Resolution No. 24-56 as read, seconded by Mrs. Dieringer. Vote: all yeas. Motion carried.

Village Attorney Guillozet read by title only, the second reading of Resolution No. 24-58, a resolution authorizing the sale of certain vehicles and equipment not needed for any municipal purpose.

Mike Francis from Choice One Engineering was present to get an update concerning the Traffic Light study and plans for the Grand Avenue State Route 121 project. Village Administrator Francis said that both projects are on hold until after the first of the year.

Moving on to new business, Attorney Guillozet read by title only, the first reading of Ordinance No. 24-60, an ordinance establishing the salary and benefits for Joshua J. Bolin as Police Chief, and declaring an emergency. Mr. Paulus made a motion to declare the ordinance an emergency measure, suspend the rules, and have it read by title only for the second and third readings, seconded by Mr. Griesdorn. Vote: all yeas. Motion carried. Ordinance No. 24-60 was read by Attorney Guillozet a second and third time, by title only. Mr. Steinbrunner made a motion to approve Ordinance No. 24-60, as read, seconded by Mr. Weaver. Vote: all yeas. Motion carried.

Next, Village Attorney Guillozet read by title only, the first reading of Ordinance No. 24-61, an ordinance establishing an updated Hourly Employees Compensation Program for the Village of Versailles, Ohio, and declaring an emergency. Mr. Paulus made a motion to declare the ordinance an emergency measure, suspend the rules, and have it read by title only for the second and third readings, seconded by Mrs. Dieringer. Vote: all yeas. Motion carried. Ordinance No. 24-61 was read by Attorney Guillozet a second and third time, by title only. Mr. Steinbrunner made a motion to approve Ordinance No. 24-61, as read, seconded by Ms. Shaffer. Vote: all yeas. Motion carried.

Read by title only for the first reading was Ordinance No. 24-62, an ordinance adopting a compensation plan for Part Time Hourly Employees of the Village of Versailles, Ohio and declaring an emergency. Mr. Paulus made

a motion to declare the ordinance an emergency measure, suspend the rules, and have it read by title only for the second and third readings, seconded by Mrs. Dieringer. Vote: all yeas. Motion carried. Ordinance No. 24-62 was read by Attorney Guillozet a second and third time, by title only. Mr. Steinbrunner made a motion to approve Ordinance No. 24-62 as read, seconded by Mr. Weaver. Vote: all yeas. Motion carried.

Village Attorney Guillozet read by title only, the first reading of Resolution No. 24-63, a resolution approving an updated Emergency Operations Plan for the Village of Versailles, Ohio and declaring an emergency. Mr. Paulus made a motion to declare the resolution an emergency measure, suspend the rules, and have it read by title only for the second and third reading, seconded by Mrs. Dieringer. Vote: all yeas. Motion carried. Resolution No. 24-63 was read by Attorney Guillozet a second and third time, by title only. Mr. Steinbrunner made a motion to approve Resolution No. 24-63 as read, seconded by Ms. Shaffer. Vote: all yeas. Motion carried.

Read for the first reading by title only was Ordinance No. 24-64, an ordinance adopting a new shade tree ordinance for the Village of Versailles.

Next for consideration was the Village's annual pledge to the Darke County Economic Development Partnering for Progress Program. Village Administrator Francis said that in the past few years, the pledge amount has been \$15,000 and he recommended the Village pledge the same amount for 2025. Mr. Weaver made a motion for the Village to pledge \$15,000 for 2025, seconded by Ms. Shaffer. Vote: all yeas. Motion carried

For the last item of new business, Village Administrator Francis provided information for the purchase of two (2) Cooper Nova AST Reclosers from Power Line Supply/Cooper Power Systems. The purchase would replace a damaged unit utilized on the Village's Circuit #5/#8 interconnection and allow for a backup in stock. The cost would be \$35,124.00 which is still available in the 2024 budget. Mr. Griesdorn made a motion to approve the purchase of two reclosers at the cost of \$35,124.00, seconded by Mr. Steinbrunner. Vote: all yeas. Motion carried.

With all new business complete, Mr. Steinbrunner made a motion to enter into executive session to consider public employee hourly/salary compensation for 2025. Ms. Shaffer seconded the motion. Vote: all yeas. Motion carried. Members entered executive session at 7:30 p.m. The executive session ended at 8:14 p.m. Upon returning to the regular meeting, Mr. Paulus made a motion to approve the 2025 compensation program for Emergency Medical Services personnel and for legislation to be prepared with the effective date of January 5, 2025, seconded by Ms. Shaffer. Vote: all yeas. Motion carried.

Moving on to Administrative Reports, Village Administrator Francis distributed his Village Administrator's Report to members and reported on the following items: Brice Schmitmeyer with Access Engineering Solutions informed us that the W. Wood St. Reconstruction Project scored second in the OPWC District review process and has advanced to the OPWC Small Government Review. We will hear back officially on this project in May 2025, but things look promising in regards to obtaining OPWC funding for this large-scale infrastructure project. I will be attending my first in-person AMP Board of Trustees meeting in Columbus as AMP headquarters on Dec. 11th and virtually on Dec. 14th. During the evening of December 4th, high winds hit our area resulting in a power outage at approximately 11:15PM until approximately 10:15AM on Circuit #10 which serves customers located on the southeast side of the Village and customers out into Wayne Township southeast of the corporation limits. The cause of the outage was due to the high winds whipping lines causing a fault event that locked out the circuit's recloser at the E. Water St. Substation. Communication lines attached to the poles were observed bouncing badly due to the high winds. Personnel inspected the circuit lines which took time due to the darkness, high winds, and cold before restoring power to the circuit from the substation. A smaller outage also took place at the same time for Jamison Rd. and some customers along SR 121 west of Grand Ave. The cause of this outage was also attributed to the high winds in which a single fuse was blown at a pole located at SR 121/Jamison Rd. I attended the December RP3 review panel meetings at APPA headquarters in Arlington, VA Dec. 4-5th. Street Dept. personnel are running leaf collection this week. Leaf collection was supposed to end last week. However, due to the cold temperatures and frozen leaf piles personnel could not run

collection as frozen piles can cause damage to the leaf collection machine. All leaf collection for the season will end this Friday, Dec. 13th. Electric Dept. personnel are working to connect power to the new Platty's Door building at 306 E. Main St. Street personnel have started this week on our annual valve exercising program in various parts of the Village. They will also be starting on sanitary sewer main cleaning primarily focused in the North Central portion of the Village at this time. Three new metal light poles are set to be wired up and erected this week as weather allows on Baker Rd. in the area of the Stone Ridge Phase I residential development. AMI electric meter installations continue in the Kelch Rd. area southeast of the Village. The Versailles Area Chamber of Commerce continues to work towards establishing a revolving loan fund for area businesses to utilize. More information and a formal announcement will be made likely around the time of the annual Chamber banquet in January. PLC upgrades to the soda ash feeders in the water treatment plant will be taking place tomorrow. This is part of the large-scale PLC upgrade project that has taken place over the past year with Electro Controls handling the upgrades for the Village. An oxidation ditch VFD failed last week at the wastewater treatment plant on one of the oxidation ditch mixers. Kahle Technologies out of Ottawa, OH sourced a replacement VFD and will be replacing the failed unit once it comes in. The plant operators have been able to run the other mixer automatically with the other mixer running in hand. No compliance issues with the treatment plant treatment processes or plant effluent have occurred. This VFD was an original to the plant expansion project back in 2010. We just placed an order with Kahle Technologies the week prior to replace the remaining original VFD's at the wastewater treatment plant in a proactive approach as part of the Village's five-year plan as many of these VFD's are now obsolete and parts are not available. Plant operators have been land applying biosolids from the WWTP with the recent cold weather and frozen ground. We are waiting for ReSource Recycling to arrive onsite yet this fall/early winter to grind the yard waste pile. A timeline has not yet been supplied yet on when they are officially coming to grind the material and remove it offsite. We have invoiced the Darke County Engineer's Office \$30,650.00 for their portion of the paving project on N. Center St./Reed Rd. that took place this year between King's Command and Baker Rd. We will be working with the county again in 2025 on a joint asphalt resurfacing project in which the county is paving Versailles-Southeastern Rd. and we will look to pay for the resurfacing on Hickey Ave. on into the Village up to Klipstine Rd. These joint projects are a great way to work together to save money for taxpayers both inside and outside of the Village for such necessary improvements. In discussion with the Wayne Twp. Trustees as part of their building expansion project at their shop located on N. West St., the Darke County Solid Waste District's recycling dumpster will be relocated to the Grand Ave. Municipal Services Facility. The Solid Waste District supplies this dumpster to no cost and is open to anyone in Wayne Twp. to dispose of recycling material. BrightSpeed has supplied pole loading and design layout information for a fiber optic project to be constructed in the Village. GPD Group will be reviewing the pole attachment requests on behalf of the Village. BrightSpeed has not provided any type of timeline for installation as it has taken them a large amount of time to get their design documents developed. They will also be looking to install underground fiber optic in areas where poles are not present. Further information will be provided as the project is reviewed. The Village will be requiring a Street Opening Permit for their underground installations to ensure that proper restoration efforts are completed and to minimize disturbance of Village streets and public right-of-way.

Fiscal Officer Ording reported that the State Auditors have been in contact concerning the audit. They are working to complete the 2022-2023 years.

Committee and Board reports were as follows:

- Finance & Audit – met prior to the meeting and will recommend to Council the permanent appropriations and associated transfers for 2025.
- Planning Commission – met December 9th to review of proposed Versailles Zoning Map changes related to the recent annexation of 6.467 acres of land, more or less, into the Village of Versailles. The commission voted unanimously to zone the recently annexed property to R-1 residential and provide such a recommendation to Village council to schedule a public hearing. This recommendation will be provided to council at the Dec. 18th meeting.

- Board of Zoning Appeals – met December 9th to review BZA Case Case No. 24-07, an appeal to a Notice of Violation for an accessory building on a vacant residential lot. The appeal was filed by Terry Barga, 247 Greenlawn Ave. who had placed an accessory building on a vacant lot located at the southeast corner of Oak St. and Chestnut St. on Darke County Parcel No. T76241018030215100. This property is zoned R-2 Single-Family Residential. The appeal was denied by the board by unanimous vote and Mr. Barga has been ordered to remove the accessory building within fourteen days from Dec. 10th. Also heard was BZA Case No. 24-08, a front setback variance request filed by Chris and Caleshya Minnich, 327 Jackson St. to construct an addition onto their existing home. The proposed addition would be constructed eight (8') feet from the front property/right-of-way line of N. West St., where Versailles Zoning Regulations require a 25-foot setback. This property is zoned R-2 Single-Family Residential. The board approved the variance by a unanimous vote.
- Cemetery Board – meeting December 17, 2024 at 9:00 a.m.

Village Administrator Francis reported that Access Engineering will be performing a study for the Village Hall.

With no further business to conduct, Ms. Shaffer made a motion to adjourn the meeting; Mr. Steinbrunner seconded the motion. Vote: all yeas. Motion carried.

Mayor Dammeyer adjourned the meeting at 8:26 p.m.

Todd M. Dammeyer, Mayor

Kathy Ording, Fiscal Officer