

MINUTES
Personnel & Policies Committee
June 12, 2019

The meeting was called to order at 11:30 a.m. at the Village Administration Building.

Roll call found the following Committee Members present: Chairman Todd Dammeyer, Kent Paulus, and Lance Steinbrunner. Also, present was Village Administrator Rodd Hale.

A motion was made by Kent Paulus to approve the agenda, seconded by Lance Steinbrunner. Vote: all yeas.

The minutes from the February 12, 2019 meeting were presented. A motion was made by Kent Paulus to approve the minutes, seconded by Lance Steinbrunner. Vote: all yeas.

The committee held discussion regarding suggested changes to the Village Personnel & Policy Manual. Administrator Hale provided recommended changes that update Section 4.13 Travel & Expense Reimbursement that would change the length of time an employee would be required to repay the Village for training cost. The changes recommended would extend the length of time an employee is required to repay from a three (3) year prorated period to a 5 year period at 100% with a discretion clause that would allow the Village Council to waive the mandatory reimbursement at the recommendation of the Village Administrator.

After review of the suggested changes it was determined the changes were acceptable and in the best interest of the Village to adopt. A motion to recommend the new policies be implemented and approved by the Village Council was made by Lance Steinbrunner, seconded by Kent Paulus. Vote: all yeas.

With no further business to conduct Lance Steinbrunner made a motion to adjourn the meeting, Kent Paulus seconded. Vote: all yeas.

Chairman

Rodd Hale, Village Administrator