

**Village of Versailles  
Greenlawn Cemetery  
Rules & Regulations**

1. All funerals must enter the cemetery through the entrance indicated by the Cemetery Superintendent.
2. After a funeral procession has entered the cemetery, as specified above, it shall be under the absolute control of the Superintendent.
3. All charges for the interment and the burial permit must be presented to the Superintendent prior to interment.
4. Any lot or space owner allowing a friend to bury on their lot or space must furnish the Cemetery Superintendent with written authorization prior to interment.
5. All foundations for markers and monuments shall be constructed by the Superintendent, and the depth of said foundation shall be determined by the Superintendent. All work in the cemetery will be done by or supervised by the Cemetery Superintendent.
6. All persons desiring to purchase cemetery spaces shall make application to the Superintendent; who will give full information on the subject.
7. No grave reservation certificate shall be issued for, nor any grave dug on, any space until the purchase price has been paid in full.
8. Any person desiring to dispose of any spaces must sell them back to the cemetery for the actual purchase price, or such person may sell it to a relative with the consent of the Board of Trustees.
9. Approval of Trustees must be granted before planting of trees or shrubbery.
10. All cemetery prices are subject to change without notice.
11. All burials must be made in vaults.
12. It shall be the policy that Greenlawn Cemetery will not accept monuments from sources other than authorized monument dealers that deliver and set monuments as we do not have the equipment or adequate storage, nor will we take responsibility for any monument delivered to us, this includes internet orders.

**THE FOLLOWING ARE STRICTLY PROHIBITED:**

1. No glass containers, or wires to hold containers or decorations of any kind, may be pushed into the ground. This is a serious safety hazard and will be removed when detected.
2. No fencing or curbing of any kind may be placed around the graves.
3. No mounding of graves.
4. No driving of a vehicle of any kind over lots or any part of the cemetery, except the drives, without the approval of the Superintendent.
5. No landscaping or work on graves without approval
6. No plucking flowers or shrubs, injuring trees, defacing monuments and markers, or in any way interfering with the property of another person's lot.
7. No decorations are to be placed on the ground (during the mowing season) from April 1<sup>st</sup> to November 1<sup>st</sup>, except five (5) days before Memorial Day. These decorations will be removed fourteen (14) days after Memorial Day. Any decoration determined to be unsightly or tattered will be removed without regard to the above.