



177 N. Center St.
Versailles, OH 45380
(937) 526-3294
www.versaillesoh.com

For Staff Use Only

Submittal Date:

Date Application Determined Complete:

Fee Paid:

Receipt #:

Staff Initials:

Permit Number:

Application for Zoning Permit – Fences, Signs, Pools, and Other

1. It is the responsibility of the property owner and/or contractor to obtain a building permit from the Darke County Building Regulations Office if applicable. Please call (937) 547-7379 for information.
2. The review procedure and criteria along with zoning regulations are established in the Village of Versailles Zoning Code.
3. Approval of a zoning permit application does not guarantee any other approvals (ex: building permits, etc.). The applicant shall be responsible for applying for any other necessary permits or reviews.
4. Answers to any of the project information questions on the application may be answered in the application form and/or on any plans or maps submitted in connection with this application.
5. Applications with missing or incomplete information will not be reviewed until corrected by the applicant.

Basic Information

Project Address:

Darke County Parcel Tax ID No.:

Zoning District: Principal Permitted Use per Village Zoning Code:

Project Cost:

Applicant Information

Applicant Name:

Owner Name (if not the same as Applicant):

Address:

Phone Number:

E-Mail:

Contractor Name (if applicable):

Contractor Phone Number:

Project Information

Fences: See Section 431 of Village Zoning Code for information on requirements and regulations.

Front Yard Setback:

Rear Yard Setback:

Side Yard Setback (Left):

Side Yard Setback (Right):

Fence Material:

Fence Height:

Lot Frontage:

Property Corners Marked:

Signs: See Article Five of the Village Zoning Code for information on requirements and regulations.

Front Yard Setback:

Rear Yard Setback:

Side Yard Setback (Left):

Side Yard Setback (Right):

Sign Type:

Total Sign Square Footage:

Sign Height Above Ground Elevation:

Property Corners Marked (if applicable):

Sign Submittal(s) Included:

Lighted Sign: Yes _____ No _____

Pools: See Section 410 of the Village Zoning Code for information on requirements and regulations	
Depth of Pool:	Rear Yard Setback:
Side Yard Setback (Left):	Side Yard Setback (Right):
Include rail, fence, or wall protection submittal information with this application for review to ensure compliance with Village regulations.	
Other: _____	
Front Yard Setback:	Rear Yard Setback:
Side Yard Setback (Left):	Side Yard Setback (Right):
Fence Material:	Fence Height:
Lot Frontage:	Property Corners Marked (if applicable):
Additional Information:	

Signature			
I certify that, to the best of my knowledge, the information contained in this form and within any attachments is correct and truthful. Furthermore, I certify that I am the property owner or a duly authorized agent of the property owner for this application. I understand that knowingly falsifying this information may be grounds for the denial or revoking of this application and any subsequent review applications. This permit shall expire and may be revoked if work has not begun within six (6) months or not substantially completed within one (1) year of the date of the permit approval.			
Print Name (Property Owner or Agent):			
Signature:			
Date:			
Site Plan Review Approval – For Staff Use Only			
Variance/Appeal:			
Date Granted:		Case Number:	
Authorization:			
The signature below authorizes only the work that was approved as part of this application			
Signature			
Date of Approval:			
Comments:			
Fees:			
Zoning Permit Fee	Total Fees	Check No.	Receipt No.