**MINUTES**
**Versailles Shade Tree Commission**
**February 3, 2022**

The meeting was called to order at 12:00 p.m. at the Versailles Community Room, 4 W. Main Street.

Members in attendance were Ralph Gigandet and Sharon Henry. Board members Paula Darnell and Virginia Moorman were absent. Also in attendance was Village Administrator Michael Busse and Pat Gigandet.

Ralph Gigandet administered the oath of office to returning Commission Member Sharon Henry.

A motion to approve the agenda was made by Ralph Gigandet and seconded by Sharon Henry. A vote followed: all yeas.

A motion to approve the minutes from the November 3, 2021 meeting was made by Ralph Gigandet and seconded by Sharon Henry. A vote followed with all members in attendance voting to approve the minutes.

Commission members had been provided with copies of Shade Tree Ordinance 21-74. This Ordinance was updated and passed to include Japanese Lilac varieties on the suggested tree list. Sharon Henry suggested that when the Ordinance is updated in the future item F. under section XXV TREE LOTTERY GUIDELINES is deleted from the ordinance. This change would allow the committee to decide based on the current situation how many trees would be awarded each year in the tree lottery. Ms. Henry stated that this change was discussed previously but never implemented.

The Commission members reviewed a recommendation by Kyle Francis for the 2022 Electric Department line clearing project. Mr. Francis's recommendation is to award the base bid #1 of $19,000 and base bid #2 of $7,500 to Fitzwater Tree and Lawn Care.  After some discussion, Ralph Gigandet made a motion to recommend to the Versailles Council to award the line clearing project to Fitzwater Tree and Lawn Care. The motion was seconded by Sharon Henry. A vote followed: all yeas

With no further business to discuss, a motion to adjourn the meeting was made by Sharon Henry and seconded by Ralph Gigandet. Vote: all yeas.   The meeting adjourned approximately at 12:20 p.m.


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Village Administrator                                          Tree Commission Chairman